Stage 1 Support Package:
Annex 3: Draft workshop agenda
SDG 6.5.1, degree of implementation of IWRM

March 2020
Draft Agenda – Multi-stakeholder workshop for SDG 6.5.1 status review

Each Country Water Partnership or national representation of GWP partners and SDG 6.5.1 focal point should agree on which methodology and design will work the best for their country’s particular circumstances. Based on the 2017-2018 experience at the country level, there are at least three approaches that were implemented for the multi-stakeholder workshops:

1. Series Approach: consecutive drafts developed with different stakeholder groups

2. Parallel Approach: different stakeholder group fills out blank survey, responses analysed by Focal Point, then consensus reaches on scores

3. Mixed Approach: Combination between the series approach and parallel approach. This may involve both virtual and in-person consultations prior to a final in-person workshop that brings together the results of the input received into a single, consolidated version of the survey instrument.

Depending on the process design that is defined for each country, the agenda(s) of the workshop(s) should be developed accordingly. Below we provide a suggested agenda template, which may be the starting point for the process organisers.
Draft workshop agenda

08:30-08:45 Arrival and registration

08:45-09:30 Welcome and Introduction
  • Welcome and Introduction to the meeting
  • Official opening of the meeting
  • Brief presentation of the participating stakeholders

09:30-09:45 SDG 6.5.1 - Background and overview
  • Background to SDG 6.5.1 and the survey, 2017 baseline and an overview of the survey

09:45-13:00 Facilitated discussions
Questions under questions 1 and 2: ‘Enabling Environment’ and ‘Institutions and Participation’
  • Introduction and support to understand the sections and questions (30 min)
  • Roundtable discussions (1h)
  • (Break – 15 min)
  • Reporting back and discussion - including agreeing on scores for questions in sections 1 and 2 in the survey and capture 3-5 key points from the discussion for the narrative sections to each question, to support the rationale or capture divergences (1h30min)

13:00-14:00 LUNCH

14:00-17:00 Facilitated discussions (continued)
Questions under sections 3 and 4: ‘Management Instruments’ and ‘Financing’
  • Introduction and support to understand the sections and questions (30min)
  • Roundtable discussions (1h)
  • (Break – 15 min)
  • Reporting back and discussion - including agreeing on scores for questions in sections 3 and 4 in the survey and capture 3-5 key points from the discussion for the narrative sections to each question, to support the rationale or capture divergences (1h30min)

17:00-18:00 Wrap up and closing of the meeting
  • Follow up on any loose ends from the previous discussions
  • Agree on next steps for follow up and monitoring of and accelerating progress on SDG 6.5.1
  • Wrap up and closing of the workshop
After the workshop, the national SDG 6.5.1 Focal Point can meet separately with the Facilitator and CWP or national GWP representative to finalise the question scores and narrative responses, and to ensure the section averages and final indicator scores are calculated correctly.