

# GWP Internship Programme

## *Introduction and Procedure*

The GWP Internship Programme aims to promote a better understanding of the concept of Integrated Water Resources Management. It offers students an opportunity to gain meaningful work experience in a field related to their area of study, while the GWP Global Secretariat benefits from the assistance of highly qualified students with up-to-date academic experiences.

In addition to the individual Internship Terms of Reference, which sets out each Intern's main assignments, GWP has also developed a programme to encourage Interns to enhance their social and learning experience through extracurricular activities such as Career Talks and Random Lunches with Staff Members.

Internship applications are accepted year-round and are considered based on availability in the GWP Global Secretariat. Before applying for an internship with GWP, please consider the conditions and requirements outlined below.

### **Requirements**

Interns accepted in the GWP Internship Programme must:

- be enrolled in an educational programme at the time of application and during the Internship
- have the required visas and permits to legally undertake the internship for the duration of their stay in Sweden
- meet all expenses for travel and subsistence, through financial support from their educational institution, government, scholarships or through personal resources
- have adequate medical and accident insurances

### **Qualifications**

The following qualifications will be considered in the review of applications:

- Interest in Water Resources Management, any of GWP's overall focus areas (SDGs, four thematic areas or two cross-cutting issues), environmental sustainability issues or in any other field related to the work of GWP.
- Ability to work in a multi-cultural environment and a team player
- A good command of the English language in speaking, reading and writing
- Working knowledge of other major languages is considered an asset
- Good knowledge of computer software including word processing, presentation, internet communication.

### **Application procedure**

Interested students should send their applications to the Administrative Assistant.

All applications should include the following:

- Cover Letter with an introduction of the applicant and their area of interest

- CV
- Indication of desired time frames for the internship

The Administrative Assistant will screen applications and forward qualified candidates to the relevant units for further review. Provided there is a current possibility to welcome an intern, the most suitable candidate(s) will be contacted for an interview.

### **Conditions of Internships**

All Internships are based at the GWP Global Secretariat in Stockholm, Sweden. It may be possible for an Intern to share his/her time between the Global Secretariat in Stockholm and a Regional or Country Water Partnership, this is dependent on the Intern's expressed interest and the respective Regional or Country Water Partnership's capacity to accept an Intern at the time.

The internship period can vary in duration depending on the student's availability and the tasks assigned. The most common durations are 3 or 4 months with the possibility of an extension.

GWP offers no remuneration or any other financial support to meet expenses for travel, subsistence or health/accident insurance.

By accepting an internship offered by GWP, the intern will also accept that there is no possibility of employment at the end of his/her internship and for the six months immediately following the end of the internship

### **Internship Agreement**

Interns accepted will sign an agreement specifying the duration and the tasks for the internship, the supervisor/coach as well as the requirements GWP has relating to Confidentiality, Intellectual Property Rights, Insurance and Waiver of claims.

Before the internship agreement is signed GWPO shall be provided with proof of medical and accident insurance and any visas or permits required by the Government of Sweden.

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