

Athens, 11 May 2017

**Global Water Partnership – Mediterranean (GWP – Med)**  
**Legally and lawfully represented by the non-profit society**  
**MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND**  
**SUSTAINABLE DEVELOPMENT – MIO ECSDE**

**ANNOUNCES THE PRESENT CALL FOR OFFERS**  
**For the**

***Preparation of the Nexus Assessment in South East Europe***

**SUBMISSION OF OFFERS BY: May 28<sup>th</sup> , 2017 at 17:00 h Athens Time**

**MAX AVAILABLE BUDGET: € 30.000 including VAT.**

The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service.

#### **Description of Service**

GWP-Med is announcing the present Call for Offers for the preparation of a Nexus Assessment in South East Europe, in the framework of the following Projects:

- “Promoting the Sustainable Management of Natural Resources in Southeastern Europe, through the use of the Nexus approach”;
- “Water-Food-Energy-Environment Nexus Policy Dialogue Process in South East Europe”; and
- “International Waters: Learning Exchange and Resource Network, Activity 2.3: Supporting Regional Cooperation on Shared Water Resources through Dialogue”

The Nexus Assessment in South East Europe will be used as the conceptual and technical background to support and inform the process of a Nexus Policy Dialogue in South East Europe, as well as the activities of the Projects. The details for the work/service are defined in the Terms of Reference that accompanies the present document.

## Procurement procedure

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-MED.
- ✓ The present CALL FOR OFFERS.

## Offer Submission

Interested Parties should submit an offer including the following:

- **Qualifications and Approach Note** (three pages maximum): briefly explaining the approach and methodology to be followed as well as the qualifications and experience of the expert/s in relation to the requested services. In case of one expert, the Note should indicate (in a Tasks Table) the break-down of planned person-days per task. In case of more than one experts, the Note should indicate (in a Tasks Table) the experts that will be used for each of the tasks and provide a break-down of planned person-days per task and expert under each task.
- **CV/CVs of the expert/s.**
- **List of implemented projects** along with contact details for reference checking purposes (please indicate the e-mail addresses or fax numbers of contact persons).
- **Financial Offer** in a separate sealed envelope.
- Official registration certificate, VAT number registration and legal status form.

## Deadline for submission of offers

The **deadline** for submission of offers is set to be **May 28<sup>th</sup>, 2017**.

The successful candidate will be informed within 10 working days following the submission deadline.

## Qualifications, Requirements and Criteria

- (i) Failure to provide the following is considered a ground for disqualification.
- **The successful Consultant must be an Individual Expert or Company or Group of Experts** with university degree/s in in political or economic sciences, or water management, or environmental management, or energy, or equivalent. Multi-disciplinary qualifications are an asset.
  - **Work experience:** The Individual Expert or Company or Group of Experts is /are required to have the following work experience:
    - Minimum 7 years of professional experience related to management or governance of natural resources. Experience related to water

- resources and/or energy and/or agriculture and/or ecosystems will be appreciated.
- Experience on elaboration of related assessments at regional and national levels.
  - **Key competencies:** The Individual Expert or Company or Group of Experts is /are required to have the following competencies and skills:
    - Excellent written and spoken English.
    - Excellent communication and presentation skills.
- (ii) The qualified offers will be evaluated based on the following:
- **Approach and Methodology:** The approach and methodology to be followed as described in the Qualifications and Approach Note is required.
  - **Number of projects implemented:** A record of successfully implemented projects of this kind in the last 7 years is required.
  - **Expertise and Experience (years) of Individual Expert / Experts.**
  - Total number of **person-days**.

### Awarding Criterion

Best score as per the Evaluation Criteria in The ToR/CfO.

The evaluation of qualified offers will be made as follows:

Evaluation Criteria	Points (max)
Approach and Methodology	25 points
Number of relevant Projects	25 points
CV/CVs of experts	25 points
Total expert days	25 points
<b>Total:</b>	<b>100 points</b>

The score of each one of the offers received will be calculated with the following simple formula:  $Sx=Cx/Ex$ , where:

- **Cx** is the amount of the Financial Offer
- **Ex** is the total sum of the evaluation criteria points
- **Sx** is the final score round it up to the first digit.

The selected offer will be the one with the smaller Sx .

### Place & Time of Offers Submission

Interested Parties shall submit their offers in a sealed envelope, **containing the Financial Offer in a separately sealed folder**, on their own responsibility, either in person or through a specially authorized representative, or by sending it by registered prepaid post with delivery receipt, at the premises of GWP-Med/MIO-ECSDE

Address: 12 Kyrristou str, 10556 Athens, Greece (Tel: +30-2103247267, -3247490) on the condition that offers shall reach GWP-Med/MIO-ECSDE's premises by the indicated in the call submission deadline.

A memory stick containing the contents of the submission (**excluding the Financial Offer part**) in electronic form should be submitted as well. Offers submitted after the specified deadline or offers that have been duly posted but have not reached the designated place in good time, shall not be taken into consideration and shall be returned as inadmissible, without being opened.

For any clarifications on the present call for offers please contact:

Ms. Anna Maria Papaioannou | Tel: +30-210-3247267, -2103247490 (ext 300) |  
e-mail: [anna-maria@gwpmed.org](mailto:anna-maria@gwpmed.org)

The present call for quotations is posted on the website of GWP-Med ([www.gwp-med.org](http://www.gwp-med.org)).

The Chairman of GWP-Med/MIO-ECSDE

Prof. Michael J. Scoullou