

## Technical Offer Form

**Call for offers: Development of a Project Document for an intervention on improving sediment management in the Drina River Basin**

|   |  |
|---|--|
| Name of Proposing Company / Organization: |  |
| Country of Registration:                  |  |
| Name of Contact Person for this Offer:    |  |
| Address:                                  |  |
| Phone / Fax:                              |  |
| Email:                                    |  |

### Selection Criteria (pass / fail)

- **Provide** information for enrolment in one of the official professional or trade register kept in Participant's country of registration
- **Provide** the following information regarding **corporate experience** in recent projects of comparable budget, nature and degree of complexity which are relevant to those required for this Contract (minimum 3 projects over the last 10 years)

| Name of project | Client | Contract Value | Period of activity | Types of activities undertaken | Status or Date Completed | References Contact Details |
|-----------------|--------|----------------|--------------------|--------------------------------|--------------------------|----------------------------|
|                 |        |                |                    |                                |                          |                            |
|                 |        |                |                    |                                |                          |                            |
|                 |        |                |                    |                                |                          |                            |
|                 |        |                |                    |                                |                          |                            |

- **Provide** the **CV of Team Leader** demonstrating qualifications in related areas of expertise, as per sections 7 and 8 of the ToR. Please use the format below.

|  |  |
|--|--|
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:   |  |
| Contact information:   |  |
| Countries of Work Experience:  |  |
| Language Skills:   |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |  |
| Relevant Experience (From most recent):  |  |

| Period: From – To | Name of activity/<br>Project/ funding<br>organisation, if<br>applicable: | Job Title and Activities<br>undertaken/Description of actual<br>role performed: | Referee contact<br>details |
|-------------------|--|---|----------------------------|
|                   |  |   |                            |
|                   |  |   |                            |

Date: .....

Signature: .....

To be completed and signed by the Team Leader.

## Qualification and Experience

### Section 1: Expertise and work experience

#### Regarding Work experience (Required) - Only for the Team Leader:

- **Provide** the following information regarding (**minimum**) **1** assignment/project directly relevant to the **management of sediment in river basins**.

| Name of project | Client | Contract Value | Period of activity | Types of activities undertaken | Status or Date Completed | References Contact Details (Name, Phone, Email) |
|-----------------|--------|----------------|--------------------|--------------------------------|--------------------------|---|
|                 |        |                |                    |                                |                          |   |
|                 |        |                |                    |                                |                          |   |
|                 |        |                |                    |                                |                          |   |

- Provide the **CV of Team Leader** demonstrating qualifications in related areas of expertise. – Same as in section *Selection Criteria (pass / fail)*

#### Regarding work experience (Desired) – Cumulative for team of experts / company

- **Provide** the following information regarding (**minimum**) **3** assignments/projects directly relevant to water resources management in **transboundary river basins** and information regarding (**minimum**) **1** assignment/project directly relevant to water resources management, implemented in **Montenegro and/or Bosnia and Herzegovina and/or Serbia**.

| Name of project | Client | Contract Value | Period of activity | Types of activities undertaken | Status or Date Completed | References Contact Details (Name, Phone, Email) |
|-----------------|--------|----------------|--------------------|--------------------------------|--------------------------|---|
|                 |        |                |                    |                                |                          |   |
|                 |        |                |                    |                                |                          |   |
|                 |        |                |                    |                                |                          |   |

- **Provide** the CVs of any further Experts to be engaged in the Assignment, demonstrating qualifications in related areas of expertise. Please use the format below for each one of the proposed experts:

|  |  |  |                         |
|--|--|--|-------------------------|
| Name:  |  |  |                         |
| Position for this Contract:  |  |  |                         |
| Nationality:   |  |  |                         |
| Contact information:   |  |  |                         |
| Countries of Work Experience:  |  |  |                         |
| Language Skills:   |  |  |                         |
| Educational and other Qualifications:  |  |  |                         |
| Summary of Experience: Highlight experience in the region and on similar projects. |  |  |                         |
| Relevant Experience (From most recent):  |  |  |                         |
| Period: From – To  | Name of activity/<br>Project/ funding<br>organisation, if<br>applicable: | Job Title and Activities<br>undertaken/Description<br>of actual role<br>performed: | Referee contact details |
|  |  |  |                         |
|  |  |  |                         |
|  |  |  |                         |

Date: .....

Signature: .....

To be completed and signed by the Expert.

## Section 2: Approach and Methodology

### Approach to the Service/Work Required:

- **Provide** a detailed description of the methodology for how the Participant will achieve all objectives and tasks and deliver all outputs as described in the Terms of Reference of the assignment, keeping in mind the appropriateness to local conditions. Maximum 4 pages. You can use any format of your preference.

### Risks / Mitigation Measures:

- **Provide** a description the potential risks for the implementation of this assignment that may impact achievement and timely completion of expected results as well as their quality. Describe measures that will be put in place to mitigate these risks. Maximum 2 pages. You can use any format of your preference.