Technical Offer Form

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| **Call for offers: Preparation of Phase II WEFE Nexus Assessment for Lebanon 02/2024/CP2.1** |

|  |  |
| --- | --- |
| Name of Proposing Company / Organization: |  |
| Country of Registration:  |  |
| Name of Contact Person for this Offer: |  |
| Address: |  |
| Phone / Fax: |  |
| Email: |  |

**Selection Criteria**

* **Provide** financial data regarding annual turnover for the last three financial years at least equivalent to the maximum amount of this call. Provide the Financial Statements (Income Statement and Balance Sheet) of the last three years duly certified by a Public Accountant, and with authentication of receiving by the Government’s Internal Revenue Authority. Include any indication of credit rating, industry rating, etc.
* **Provide** information for enrolment in one of the official professional or trade register kept in Participant’s country of registration
* **Provide** information about a minimum duration of operation of ten (10) years. Proof to be provided by the related chamber (date of registration).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of project | Client | Contract Value | Period of activity | Types of activities undertaken | Status or Date Completed | References Contact Details  |
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* **Provide** the following information regarding **experience** in recent projects of comparable budget, nature and degree of complexity which are relevant to those required for this Contract (minimum 3 projects over the last 10 years)
* Provide the following information regarding **experience** in recent projects showing the capability to produce GIS maps and use modelling tools (WEAP, etc.) required for the preparation of the specific Assessment (minimum 5 projects over the last 10 years)

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| Name of project | Client | Contract Value | Period of activity | Relevant activities undertaken involving GIS, Remote Sensing and modelling | Status or Date Completed | References Contact Details  |
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**Qualification and Experience**

**Section 1: Expertise and work experience**

* **Provide** the **CV of the Water Resources Management expert / Team Leader** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **Water Resources Management expert / Team Leader** can be found.

|  |  |  |
| --- | --- | --- |
| **Water Resources Management expert / Team Leader** | A minimum of a Master’s degree (MSc or equivalent) in water resources management, or environmental engineering/management, or a directly related field (**Required**). **On/Off**  | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in both Arabic and English **(Required).** For the spoken Arabic it is preferable that the candidate speaks Levantine Arabic. **On/Off** | [ ]  **YES**[ ]  **NO** |
| Minimum 10 years of professional experience in the field of water or environmental resources management (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| A proven track record of developing a minimum of 1 management plans at River basin level (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| Strong leadership skills with the ability to lead a team of experts and effectively manage project activities: Minimum, position as team leader for 2 projects of similar complexity over the last 10 years **(Required). Evaluated** | **Page(s):****Section(s):** |
| A proven track record of minimum 2 successful assignments or projects in Lebanon that are directly relevant to water resources management is highly desired **(Desired). Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **Water Resources Management expert / Team Leader**.

* **Provide** the **CV of the Governance Expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **Governance Expert** can be found.

|  |  |  |
| --- | --- | --- |
| **Governance Expert** | University degree in Law, Political Sciences, International Relations, Water Resources, Environment or any other related field **(Required).** **On/Off** | [ ]  **YES**[ ]  **NO**  |
| Excellent oral and written communication skills in both Arabic and English **(Required).** For the spoken Arabic it is preferable that the candidate speaks Levantine Arabic. **On/Off** | [ ]  **YES**[ ]  **NO** |
| Minimum 7 years of relevant professional working experience in the field of governance/analysis of policy, legal and institutional frameworks and settings (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| Minimum 2 assignments/projects relevant to water/environmental governance and policy (**Required**). **Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **Governance Expert**.

* **Provide** the **CV of the Socio-Economic Expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **Socio-Economic Expert** can be found.

|  |  |  |
| --- | --- | --- |
| **Socio-Economic Expert** | University degree in Economics, Political Sciences, or any other related field (**Required**). **On/Off** | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in both Arabic and English **(Required).** For the spoken Arabic it is preferable that the candidate speaks Levantine Arabic. **On/Off** | [ ]  **YES**[ ]  **NO** |
| Minimum 7 years of relevant professional working experience in the field of socio-economic analysis (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| Minimum 2 assignments/projects relevant to socio-economic analysis in the environment and/or water sector **(Required)**. **Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **Socio-Economic Expert**.

* **Provide** the **CV of the Environment/pollution expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **Environment/pollution expert** can be found.

|  |  |  |
| --- | --- | --- |
| **Environment/****pollution expert** | A minimum of a Master's degree (MSc or equivalent) in environmental engineering/management, or Chemistry or a directly related field (**Required**). **On/Off** | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in Arabic and English (**Required**). For the spoken Arabic it is preferable that the candidate speaks Levantine Arabic. **On/Off** | [ ]  **YES**[ ]  **NO** |
| Minimum 7 years of professional experience in the field of environmental policy including management of pollution related to solid and liquid waste as well as related to point and diffuse pollution in freshwater and marine bodies (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| Minimum 2 assignments/projects relevant to pollution assessment and prevention (from point and diffuse source of pollution) in water-related and other ecosystems (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| Experience related to pollution loads calculation in the framework of minimum 1 successful assignment **(Desired**). **Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **Environment/pollution expert**.

* **Provide** the **CV of the GIS Expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **GIS Expert** can be found.

|  |  |  |
| --- | --- | --- |
| **GIS Expert** | A University degree in water resources management, Hydrological modelling, Decision Support System and management, or a directly related field **(Required).** **On/Off** | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in English **(Required).** **On/Off** | [ ]  **YES**[ ]  **NO** |
| A minimum of 5 years professional experience in the field of Remote Sensing, GIS, Spatial Analysis and Modelling and their applications in water or environmental monitoring **(Required). Evaluated** | **Page(s):****Section(s):** |
| A proven track record of a minimum of 3 successful assignments or projects that are directly relevant to water resources management using GIS, spatial analysis and modelling **(Required). Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **GIS Expert**.

* **Provide** the **CV of the WEAP Expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **WEAP expert** can be found.

|  |  |  |
| --- | --- | --- |
| **WEAP Expert** | A University degree in water resources management, Hydrological modelling, Decision Support System and management, or a directly related field **(Required). On/Off** | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in English **(Required).** **On/Off** | [ ]  **YES**[ ]  **NO** |
| At least 7 years of relevant professional experience in WEAP training and in developing WEAP models and Hydrological Modeling **(Required). Evaluated** | **Page(s):****Section(s):** |
| A proven track record of minimum 3 successful assignments or projects that related to the design of WEAP models **(Required). Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **WEAP Expert**.

* **Provide** the **CV of the Climate expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **Climate Expert** can be found.

|  |  |  |
| --- | --- | --- |
| **Climate expert** | A University degree in Water Resources Management, Environmental Science, or Climate Change (**Required**). **On/Off** | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in Arabic and English (**Required**). For the spoken Arabic it is preferable that the candidate speaks Levantine Arabic. **On/Off** | [ ]  **YES**[ ]  **NO** |
| Minimum 7 years of professional experience in the field of water or environmental resources management or climate change (**Required). Evaluated** | **Page(s):****Section(s):** |
| Minimum 2 assignments/projects relevant to climate change, water resources management (**Required**). **Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **Climate expert**.

* **Provide** the **CV of the Geology expert** demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Reference contact details |
| e.g. June 2014-January 2015 |  |  |  |
|  |  |  |  |

* Please complete the column on the right side of the Table below by **selecting YES or NO for the on/off criteria** as well as specifying **the page number in your offer, and section in the page(s)**, where the required information related to Qualification and Experience of the **Geology Expert** can be found.

|  |  |  |
| --- | --- | --- |
| **Geology expert** | A University degree in Geology, Hydrogeology, Earth Sciences or a directly related field (**Required**). **On/Off** | [ ]  **YES**[ ]  **NO** |
| Excellent oral and written communication skills in Arabic and English (**Required**). For the spoken Arabic it is preferable that the candidate speaks Levantine Arabic. **On/Off** | [ ]  **YES**[ ]  **NO** |
| Minimum 7 years of professional experience in the field of water or environmental resources management or climate change (**Required**). **Evaluated** | **Page(s):****Section(s):** |
| Minimum 2 assignments/projects in Lebanon relevant to climate change, coastal erosion, water resources management (**Required**). **Evaluated** | **Page(s):****Section(s):** |

Date: ....................................................................

Signature: …………………………………………….

To be completed and signed by the **Geology expert**.

**Section 2:** **Approach and Methodology**

Approach to the Service/Work Required:

* **Provide** a detailed description of the methodology for how the Participant will achieve all objectives and tasks and deliver all outputs as described in the Terms of Reference of the assignment, keeping in mind the appropriateness to local conditions. Maximum 4 pages. You can use any format of your preference.

Risks / Mitigation Measures:

* **Provide** a description of the potential risks for the implementation of this assignment that may impact achievement and timely completion of expected results as well as their quality. Describe measures that will be put in place to mitigate these risks. Maximum 2 pages. You can use any format of your preference.