

Global Water Partnership – Mediterranean (GWP – Med)
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MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND SUSTAINABLE DEVELOPMENT
– MIO ECSDE

ANNOUNCES THE PRESENT CALL 05/2026/Drin II FOR OFFERS
For

*Updating the Flood Risk Management Strategy and Plan for the Drin
River Basin (White Drin Sub-Basin Component)*

SUBMISSION OF OFFERS BY: 6th March 2026, at 17:00h CET

MAX AVAILABLE BUDGET: USD 36.000,00 including VAT.

This amount includes all other costs, income taxes, VAT and any other amount payable or cost that may be required for the completion of the work/service, including travel-related costs.

AWARD CRITERION: The most economically advantageous offer based on the best price/quality ratio.

Description of the Assignment

GWP-Med is announcing the present Call for Offers for the Updating the Flood Risk Management Strategy and Plan for the Drin River Basin (White Drin Sub-Basin Component) in the framework of the GEF Project “Implementing the Strategic Action Programme of the Drin Basin to strengthen transboundary cooperation and enable integrated natural resources management”.

The overall objective of the project is to provide support until 2029 for the implementation of priority actions under the Drin Strategic Action Programme (SAP).

The aim of the Assignment under the Call is to integrate the White Drin sub-basin Flood Risk Management Plan into the Drin Basin Flood Risk Management Plan and Strategy, while strengthening the transboundary flood risk management policy framework through an updated, climate-informed framework for measures and actions.

For a detailed description of the Assignment, please refer to the respective ToR.

Procurement

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-MED which can be found at <https://mio-ecsde.org/about-us/our-accountability> and at <https://www.gwp.org/en/About/who/Governance-Funding/>
- ✓ The present CALL FOR OFFERS and its supporting documents.

Offer Submission

Interested participants should submit an their offer electronically including the following:

Folder A containing the:

1. Technical form (Annex 2)
2. Solemn Self Declaration (Annex 1)

Folder B (password protected) containing:

Financial offer (Annex 3)

Please read carefully the section “How to submit an offer” of the present call, on how exactly you are required to submit your offer

Offers must be submitted for the entire Assignment.

Offers for part of the Assignment will not be accepted.

The Participants shall bear all costs associated with the preparation and submission of their offer.

The Contracting Authority will in no case be responsible or liable for such costs, whatever the conduct or outcome of the procedure.

The Contracting Authority will neither be responsible for, nor cover, any expenses or losses incurred by the participants for any site visits and inspections or any other aspect of their offer.

The Contracting Authority may ask Participants to submit supporting documents concerning their offer (references, certificates, publications etc.)

The language of this procedure, the tender documents and the offers is English. Any documentation (certificates, etc) submitted in any other language should be accompanied by a translation in English, certified by a lawyer or public authority **otherwise the application will be rejected.**

Deadline for submission of offers

The **deadline** for submission of offers is set to be 6th March 2026, at **17:00h CET**.

The successful participant will be informed within 10 working days following the submission deadline.

The results of the present call for offers will be published at the GWP-Med Website
<https://www.gwp.org/en/GWP-Mediterranean/>

Clarifications

1. Clarifications on the published Call for Offers

Requests for clarifications should be submitted by email, the latest, seven (7) days before the closing date of this call for offers.

The answers / additional information will be published on the website of GWP-Med four (4) days before the closing date of this call for offers.

2. Clarifications during the (technical and financial) evaluation of offers

The Contracting Authority may, during the evaluation of offers, ask the Participants to provide clarifications on the documents submitted with their offers, within reasonable time.

Any clarifications and/or additional documents submitted by the Participants not in the context of a request for clarifications posed by the Contracting Authority are not taken into account for the evaluation of offers.

During the evaluation of offers the Contracting Authority, by applying the principles of equal treatment and of transparency, may request from participants, when the information or the documentation they are obliged to submit are or appear incomplete or wrong, including those in the Solemn self-declaration, to submit, to complement or to clarify the relevant information or documentation, within a time-frame of at least 10 calendar days, with a maximum of 20 calendar days from the date the participants receive the relevant request from the Contracting Authority.

Eligibility Conditions – Participation Requirements

Participation in the present call for offers is open, on equal terms, to any natural or legal person or entity who meet the legal, financial and technical conditions laid down in this Call where they possess adequate professional experience and capacity.

Grounds for exclusion – disqualification (ON/OFF)

Participants should verify by submitting a **solemn declaration** (annexed to the present Call) that they are not bankrupt or subject of proceeding for a declaration of bankruptcy, that they are in good standing, operate under no legal restrictions, are not under any liquidation procedure or the subject of proceedings for declaration of liquidation or any similar situation and that they have not been convicted for any one of the following legal offences: participation in a criminal organization, corruption, bribery, fraud, money laundering, terrorist, child labour and human trafficking.

Please refer to the **Solemn Self-Declaration Statement in Annex 1 which should be filled in and signed as indicated. Failure to comply with the requirements included in the Self Declaration is considered ground for exclusion.**

Selection Criteria (Pass/Fail)

Successful participants (Natural or Legal Person or Entity) must:

1. Have annual turnover for the last three financial years, at least equivalent to the maximum amount of this call. As supporting documentation, the applicant must provide their official Financial Statements, stamped, and signed by the legal representative of the company.
2. Be enrolled in one of the official professional or trade registries at the country of registration.
3. Participants must present a minimum duration of operation of ten (10) years. Proof to be provided by the related chamber (date of registration).

Failure to comply with the above pass / fail requirements and provide relevant proof with the application is considered ground for exclusion.

Qualification and Experience

The required and desired qualifications are presented below. **Failure to provide the minimum required qualifications is considered ground for disqualification.**

Participants in the call are required to have solid experience in developing and managing complex projects in the field of flood risk management.

This needs to be demonstrated in the Technical Offer to be submitted as part of the application. A template for the Technical Offer form is available in the Call for Offers.

The Technical Offer Form consists of the following sections:

- Section 1: Expertise and work experience
- Section 2: Approach and Methodology

Regarding Section 1: Expertise and work experience:

- Participants are required to have a record of minimum 3 projects over the last 10 years of comparable nature and degree of complexity (e.g., development of flood management plans and strategies at national and/or basin scale).
- **The scope of work requires an interdisciplinary team** of skilled **experts** with previous experience in activities similar to those that this assignment entails, e.g., development of the basin wide flood risk management plans and strategies. Proposed team members should possess previous experience and excellent relevant technical and drafting skills in order to successfully implement the assignment. In this context, team of experts should be able to respond to the requirements of several **mandatory areas of expertise** described in Table 3 below (*The inclusion of experts so as the team responds to every area of expertise defined in the table below is mandatory. If the qualification of an expert covers the requirements of more than one area of expertise, that expert can be also proposed for these other areas.*
- **Failure to provide relevant expertise for any of the proposed areas is considered a ground for disqualification).**
- In addition, the Consultant may propose -as they deem appropriate-additional experts covering other specific areas of expertise, e.g., environmental, policy and legal, socio-economic experts, CBA and MCA experts, etc. It is highly recommended to propose at least one expert per the Drin riparian (local experts) so the acquisition and processing of local data is more efficient as well as consultation and coordination activities.
- Qualifications additional to the minimum requested per category will receive additional score under the evaluation process as described in the section Evaluation Process and Awarding Criterion.

Failure to provide the minimum required qualifications is considered ground for disqualification.

Please note that the Required criteria are mandatory, while desired criteria are optional but can enhance the overall score.

Table 1 – Required qualifications for the Team of Experts

Expert no/Area of expertise	Qualifications
Key expert 1: Team Leader - TL (hydrology and hydraulic & Project Management)	University degree in Water resources management, Natural resource management, Environmental management, Hydrology, Hydro engineering, Civil or Environmental engineering, or equivalent (in some of engineering discipline with master's degree close related with scope of the work (Required). On/Off
	Fluency in both written and spoken English (Required). On/Off
	At least 15 years of demonstrable relevant working experience in similar tasks and studies and a proven track record related to flood risk management including: o Experience in hydrology and hydraulic modelling o Experience in designing and/or implementation of non-structural measures (Required). Evaluated
	At least 10 years of management experience in projects with multidisciplinary teams related to integrated water management including flood risk management (Required). Evaluated
	Experience in implementation of the FD and other related directives and experience with implementation of water related policies at least two years (Required). Evaluated
	Experience in involving stakeholders in the integrated water and flood risk management process – at least one year - (Desired). Evaluated
Key expert 2: Hydrotechnical expert (focus on prevention)	University degree in Water resource management, Natural resource management, Environmental management, Hydrology, Hydro engineering, Environmental engineering, or equivalent (Required). On/Off
	Fluency in both written and spoken English (Required). On/Off
	At least 10 years of demonstrable experience and a proven track record related to flood risk management, particularly in designing and/or implementation of the flood defense systems, drainage systems including piping systems and flood risk management structural measures (Required). Evaluated
	Experience in the implementation of FD elements in developments related to preliminary flood risk assessment, hazard & risk mapping and flood risk management planning and demonstrated knowledge in each of these fields at least two years (Desired). Evaluated
	Experience in working in the region of the project is highly desirable and is an asset at least one year (Desired). Evaluated
	Experience in involving stakeholders in the integrated flood risk management process at least one year - (Desired). Evaluated
Key expert 3: Disaster management expert (focus on	University degree in Disaster management, Water resource management, Natural resource management, Environmental management, Hydrology, Hydro engineering, Environmental engineering, or equivalent (Required). On/Off
	Fluency in both written and spoken English (Required). On/Off

preparedness response) &	<p>At least 10 years' experience in international projects related to integrated flood risk and natural disaster management preferably in all fields of risk cycle (prevention, preparedness, response, recovery) (Required). Evaluated</p> <p>At least 5 years of experience specialized in joint activities of Water Management and Civil Protection Authorities and Forces, particularly in the field of Disaster Risk Management (before, during and after flood events)- (Required). Evaluated</p> <p>At least 5 years of experience in cross-border and international cooperation on the field of Natural Disaster Management, particularly on cooperation related with floods (e.g. contingency planning, standard operation procedures, interventions, protection, rescue, relief etc.) (Desired). Evaluated</p> <p>Experience in active cooperation during severe flood events on national or international level at least one year (Desired). Evaluated</p> <p>Experience in working in the region of the project is an asset- at least for one year (Desired). Evaluated</p>
Key expert 4: Stakeholder engagement and consultation	<p>University degree in social sciences, sociology, development, socio-economy, agro-economy, natural resource management, sustainable development or related field from a recognized university - (Required). On/Off</p> <p>Fluency in both written and spoken English (Required). On/Off</p> <p>Minimum 10 years of experience in public participation processes, stakeholder engagement in national and international public organizations, preferably on natural resources management (Required). Evaluated</p> <p>Experience from at least 2 projects related to water management in position of stakeholder's engagement or/and communication expert or similar (Desired). Evaluated</p> <p>Experience in working in the region of the project is an asset -at least one year (Desired). Evaluated</p> <p>Fluency in one or more the Drin riparian languages is an asset (Desired). Evaluated</p>
	<p>University degree or equivalent related to GIS, mapping, databases, data processing or equivalent - (Required). On/Off</p>
	<p>Fluency in both written and spoken English (Required). On/Off</p>
	<p>At least 5 years of experience in data management: GIS, mapping, databases, data processing applied in integrated water management, flood risk management or other related areas (Required). Evaluated</p>
	<p>Working experience in projects related to integrated water management, preferably related to FD implementation – at least one project (Desired). Evaluated</p>
	<p>Experience of working in multidisciplinary teams -at least one year (Desired). Evaluated</p>

Awarding Criterion and Evaluation process

AWARD CRITERION: The most economically advantageous offer based on the best price/quality ratio.

Offers shall be evaluated as follows:

Offers qualified in terms of exclusion grounds and selection criteria will be further evaluated on the basis of the requirements presented under section “Qualification and Experience”, as follows:

(1) Criterion	(2) Weighting (w)	(3) Points of criterion (c)	(4) Score= (2) x (3)
Section 1: Expertise and work experience	85% of total		
Participants are required to have a record of minimum 3 projects over the last 10 years of comparable nature and degree of complexity (e.g., development of flood management plans and strategies at national and/or basin scale).	20%		
<i>Key expert 1: Team Leader - TL (hydrology and hydraulic & Project Management)</i>	20%		
University degree in Water resources management, Natural resource management, Environmental management, Hydrology, Hydro engineering, Civil or Environmental engineering, or equivalent (in some of engineering discipline with master's degree close related with scope of the work) - (Required On/Off)	On/Off		
At least 15 years of demonstrable relevant working experience in similar tasks and studies and a proven track record related to flood risk management including: -Experience in hydrology and hydraulic modelling -Experience in designing and/or implementation of non-structural measures - (Required Evaluated)	12%		
At least 10 years of management experience in projects with multidisciplinary teams related to integrated water management including flood risk management - (Required Evaluated)	4%		
Experience in implementation of the FD and other related directives and experience with implementation of water related policies at least two years - (Required Evaluated)	3 %		
Fluency in both written and spoken English - (Required On/Off)	On/Off		
Experience in involving stakeholders in the integrated water and flood risk management process – at least one year - (Desired Evaluated)	1 %		
<i>Key expert 2: Hydrotechnical expert (focus on prevention)</i>	15 %		
University degree in Water resource management, Natural resource management, Environmental management, Hydrology, Hydro engineering, Environmental engineering, or equivalent - (Required On/Off)	On/Off		
At least 10 years of demonstrable experience and a proven track record related to flood risk management, particularly in designing and/or implementation of the flood defence systems, drainage systems including piping systems and flood risk management structural measures - (Required Evaluated)	9%		

Fluency in both written and spoken English - (Required On/Off)	On/Off		
Experience in the implementation of FD elements in developments related to preliminary flood risk assessment, hazard & risk mapping and flood risk management planning and demonstrated knowledge in each of these fields at least two years - (Desired Evaluated)	3%		
Experience in working in the region of the project is highly desirable and is an asset at least one year - (Desired Evaluated)	2%		
Experience in involving stakeholders in the integrated flood risk management process at least one year - (Desired Evaluated)	1%		
Key expert 3: Disaster management expert (focus on preparedness & response)	10 %		
University degree in Disaster management, Water resource management, Natural resource management, Environmental management, Hydrology, Hydro engineering, Environmental engineering, or equivalent - (Required On/Off)	On/Off		
At least 10 years' experience in international projects related to integrated flood risk and natural disaster management preferably in all fields of risk cycle (prevention, preparedness, response, recovery) - (Required Evaluated)	4%		
At least 5 years of experience specialised in joint activities of Water Management and Civil Protection Authorities and Forces, particularly on the field of Disaster Risk Management (before, during and after flood events)- (Required Evaluated)	2%		
Fluency in both written and spoken English - required – (Required On/Off)	On/Off		
At least 5 years of experience in cross-border and international cooperation on the field of Natural Disaster Management, particularly on cooperation related with floods (e.g. contingency planning, standard operation procedures, interventions, protection, rescue, relief etc.) - (Desired Evaluated)	2%		
Experience in active cooperation during severe flood events on national or international level at least one year - (Desired Evaluated).	1%		
Experience in working in the region of the project is an asset- at least for one year - (Desired Evaluated)	1%		
Key expert 4: Stakeholder engagement and consultation	10%		
University degree in social sciences, sociology, development, socio-economy, agro-economy, natural resource management, sustainable development or related field from a recognized university - (Required On/Off)	On/Off		
Minimum 10 years of experience in public participation processes, stakeholder engagement in national and international public organisations, preferably on natural resources management - (Required Evaluated)	4%		
Fluency in both written and spoken English - (Required On/Off)	On/Off		

Experience from at least 2 projects related to water management in position of stakeholder's engagement or/and communication expert or similar - (Desired Evaluated)	3%		
Experience in working in the region of the project is an asset -at least one year - (Desired Evaluated)	1%		
Fluency in one or more the Drin riparian languages is an asset - (Desired Evaluated)	2%		
Key expert 5: Data management and GIS expert	10%		
University degree or equivalent related to GIS, mapping, databases, data processing or equivalent - (Required On/Off)	On/Off		
At least 5 years of experience in data management: GIS, mapping, databases, data processing applied in integrated water management, flood risk management or other related areas - (Required Evaluated)	7%		
Fluency in both written and spoken English - (Required On/Off)	On/Off		
Working experience in projects related to integrated water management, preferably related to FD implementation – at least one project - (Desired Evaluated)	2%		
Experience of working in multidisciplinary teams - (Desired Evaluated)	1%		
Section 2: Approach and Methodology	15% of total		
Approach to the requested Assignment: detailed description of the methodology how the Participant will achieve all objectives and tasks and deliver all outputs as described in the Terms of Reference of the assignment, keeping in mind the appropriateness to local conditions.	10%		
Risks / Mitigation Measures: description of the potential risks for the implementation of this assignment that may impact achievement and timely completion of expected results as well as their quality. Describe measures that will be put in place to mitigate these risks.	5%		

Failure to provide the minimum required qualifications is considered ground for disqualification.

Scoring for each evaluated section will be made as following:

Scoring for each evaluation criteria starts from 100 points (when minimum requirements are met) up until maximum 150 points (100p Base +10p for extra criteria over base up to 50 additional points). Scoring for each evaluation criteria starts from 100 points (when minimum requirements are met) up until maximum 150 points

Section 1 – Expertise and work experience: score starts at 100 points (when minimum requirements are met) and can reach 150 points depending on the description of the participant and the number of projects implemented in excess of those required as a minimum. (100p Base +10p for extra criteria over base up to 50 additional points)

Section 2 – Approach and Methodology: score starts at 100 points and can reach 150 points depending on the length, detail, depth, and structure of the information provided.

Each Section/evaluation criterion is evaluated autonomously. The final scoring of each evaluation criterion is the outcome of its scoring multiplied by the corresponding weighting factor. The overall score of the technical offer is the sum of the final scoring of all the Sections/evaluation criteria.

The overall score of the technical offer is calculated on the basis of the following formula:

$$Bi = w1 \times c1 + w2 \times c2 + \dots$$

For the overall score which will determine the ranking of offers, technical evaluation will be weighted with 80%, and the financial offer with 20%.

The final listing of the most advantageous offers will be made on the basis of the following formula:

$$\Lambda_i = 0.8 * (Bi/Bmax) + 0.2 * (Kmin/Ki)$$

Where:

- Bmax: the max score received by the best of the technical offers received
- Bi: the score of the technical offer
- Kmin: The cost of the financial offer with the minimum price offered.
- Ki: The cost of the financial offer

The most advantageous offers is the one with the greater value of Λ .

In case of equality of overall scores, the winning proposal is the one whose corresponding technical proposal received the highest rating.

Duration of the Contract

The overall duration of the contract will be maximum 8 months.

Contract Price, Deliverables and Schedule of Payment

The maximum fee for this assignment is 36.000,00 USD. This amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service, including VAT. This amount includes all other costs, income taxes, VAT and any other amount payable or cost that may be required for the completion of the work/service, including travel-related costs.

For a detailed description of Tasks, please refer to the ToR. Deadlines to be possibly adapted based on the actual dates that the workshops will take place.

Schedule of payments:

Tasks		Deliverables	Deadline ¹	Payment (%) ²
1a	Task 1: Background Review and Data Collection	D1a – Inception report	2 weeks	10
1b		D1b – Updated Dataset and Analytical Report on Flood Risk Management in the White Drin Sub-basin	3 months	20%
2	Harmonization and Prioritization of Drin Flood Risk Management Objectives and Measures	D2 – Report on Compliance of FRMS Objectives and Draft Harmonized FRM Action Framework for Kosovo	3 months	
3	Stakeholder Engagement and Consultation	D3 – Stakeholder Consultation Report	5 months	30%
4	Draft Updated Drin Flood Risk Management Strategy (FRMS) and Plan (FRMP)	D4 – Report on Integration Results and Benefits for National and Transboundary FRM Policy D5 - Draft White Drin FRM Action Framework D6 – Draft Updated Drin FRM Framework (FRMS and FRMP)	6 months	
5	Finalization and Reporting	D7 Final Updated FRM Framework (FRMS and FRMP), Including Supporting Datasets	7 months	40%

GWP-Med may order additional services from the successful candidate to complement the task described in the ToR if specific needs arise that cannot be anticipated at this moment. In any case the value of any additional service requested cannot exceed 50% of the amount of the present call.

The successful consultant must Provide before contract signature.

- 1) **Certification of payment of Taxes,**
- 2) **Certification of payment of Social Insurance contributions.**

Termination / cancelation / repetition / reformulation of the procurement procedure

Termination of a procurement procedure, partial cancellation and repetition of a procedure, reformulation of procedure results.

1. GWP-Med/MIO-ECSDE may, by a reasoned decision, and after the opinion of the competent body, cancel the procurement procedure by annulling the respective Call, either due to failure to submit a tender or the rejection of all tenders or the exclusion of all Participants in accordance with the terms and conditions of the Call.
2. Cancellation of the procurement procedure may take place by a reasoned decision of the GWP-Med/MIO-ECSDE, in the following cases:
 - i. due to the irregularity of the procurement procedure
 - ii. if the financial and technical parameters related to the award process have changed substantially and the execution of the contractual object is no longer of interest to GWP-Med/MIO-ECSDE
 - iii. if due to force majeure, the contract cannot be properly executed
 - iv. if the tender selected is deemed not economically advantageous

¹ after contract signature

² Percentage of contract price

- v. in case of expiry of the bids
- vi. in case the needs of GWP-Med/MIO-ECSDE and / or of the beneficiary (-ies) of the project have changed
- vii. in case the circumstances have changed resulting in the inability to deliver the contract / project (eg local community reactions, inability to fund, etc.).
- viii. in case of other imperative reasons of public interest such as for purposes of public health or environmental protection.

3. If errors or omissions are found at any stage of the award procedure, the GWP-Med/MIO-ECSDE may, after the opinion of the competent body, either cancel the proceedings partially or reshape the outcome accordingly or decide to repeat the procedure from the point where the error occurred. or omission.

4. GWP-Med/MIO-ECSDE also reserves the right, after the opinion of the competent body, to decide, in addition to the cancellation of the procurement procedure or the annulment of the Call, the repetition of any phase of the concluding procedure, as well, with or without modifying its terms or recourse to the negotiation process, provided it is in conformity with the Internal Rules and Regulations of GWP-MED /MIO-ECSDE.

5. Under no circumstances shall GWP-MED /MIO-ECSDE be obliged to pay to Participants any compensation for expenses or other positive or consequential damages that may have been incurred by their participation in the proceedings.

Objections

Objections against any act of the Contracting Authority can be submitted within five (5) days from the notification of the Contracting Authority's act.

An objection to the call for offers can be submitted within a period that extends up to half the period from the publication of the call in the Contracting Authority's website and the final date of submission of offers. For the calculation of this period's deadline, the dates of the publication of the call and the submission of the offers are considered. Objections are submitted in written, by courier, by fax or by email.

Objections are submitted to the Contracting Authority, which shall decide within ten (10) days from the notification of the objection. In the event of an objection to the call for offers, the Contracting Authority shall decide in any case before the closing date for the submission of offers. In case the Contracting Authority has not answered within the above deadline, the rejection of the objection is presumed.

How to submit an Offer

The submission of offers can will be done electronically via e-mail.

Therefore, you are kindly requested to prepare and send an email to procurement@gwpmed.org writing in the email subject line: 5/2026/Drin II, before the above-mentioned closing date for submission of offers the following two folders:

1. A compressed folder (**Folder A**) (.zip or .rar) containing the technical offer, the Solemn Declaration and any other supporting documents
2. **A password-protected compressed folder(Folder B) (.zip or .rar)** containing only your financial offer. The password for opening the password protected folder with your financial offer should be sent to the same email address ONLY at the request of the contracting Authority which will send a follow up email to all participants that their technical offer has passed the technical evaluation.

In case the password is sent together with the offer file, the offer will be rejected.

In case the financial offer is not password protected, the offer will be rejected.

Offers submitted after the specified date and time shall not be taken into consideration.

The Contracting Authority bears no liability whatsoever for any late delivery of offers or for the contents of its accompanying folders.

For any clarifications on the present call for offers please contact: Mr. Novak Cadjenovic, Senior Programme Officer at novak.cadjenovic@gwpmed.org and Ms. Shkipe Deda, Senior Programme Officer at shkipe.deda@gwpmed.org

The present call for offers is posted on the website of GWP-Med (www.gwp-med.org).

The Chairman of GWP-Med/MIO-ECSDE

Prof. Michael J. Scoullos