**Annex 2: Solemn Self-Declaration Establishing the Eligibility and Qualifications of the** Participant

Tender Information Form[[1]](#footnote-1)

**Part 1: Information concerning the call for offers**

Date: [insert date (as day, month and year] of Offer Submission]

Call for Offers:

Page \_\_\_\_\_\_\_\_of \_\_\_\_\_\_\_\_ pages

**Part II: Information concerning the participant**

А: INFORMATION ABOUT THE PARTICIPANT

|  |  |
| --- | --- |
| ***Identification:*** | ***Answer:*** |
| Name: |  |
| VAT-number, if applicable:  If no VAT-number is applicable, please indicate another national identification number, if required and applicable |  |
| Postal address: |  |
| Contact person or persons  Telephone:  E-mail:  Internet address (web address) (*if applicable*): |  |
| If applicable, is the economic operator registered on an official list of approved economic operators or does it have an equivalent certificate (e.g. under a national (pre)qualification system)? | **[ ]** Yes [ ]No [ ]Not applicable |
|  |  |
| ***Form of participation:*** | ***Answer:*** |
| Is the economic operator participating in the call for offers together with others [[2]](#footnote-2)? | [ ] Yes [ ]No |
| ***If yes,*** *please ensure that the others concerned provide a separate ESPD form*. | |
| **If yes:**  (a) Please indicate the role of the economic operator in the group (leader, responsible for specific tasks.):  (b) Please identify the other economic operators participating in the procurement procedure together:  (c) Where applicable, name of the participating group: | (a):  (b):  (c): |

|  |  |
| --- | --- |
| Actual or intended country Country/ies of Registration/Operation: | *[insert actual or intended Country of Registration]* |
| Year of Registration: | [insert Participant’s year of registration] |
| Countries of Operation | [insert Participant’s countries of operation] |
| No. of staff in each Country | [insert Participant’s No OF STAFF IN EACH COUNTRY OF operation] |
| Years of Operation in each Country | |  | | --- | | [insert Participant’s YEARS of operation IN EACH COUNTRY] | |

B: INFORMATION ABOUT REPRESENTATIVES OF THE ECONOMIC OPERATOR

*Where applicable, please indicate the name(s) and address(es) of the person(s) empowered to represent the economic operator for the purposes of this procurement procedure:*

|  |  |
| --- | --- |
| ***Representation, if any:*** | ***Answer:*** |
| Full name;  accompanied by the date and place of birth, if required: | [.............][.............] |
| Position/Acting in the capacity of: | [ ..................**]** |
| Postal address: | [ ..................**]** |
| Telephone: | [ ..................**]** |
| E-mail: | [ ..................**]** |
| If needed, please provide detailed information on the representation (its forms, extent, purpose ...): | [ ..................**]** |

**Part III: Exclusion grounds**

А: GROUNDS RELATING TO CRIMINAL CONVICTIONS

|  |  |
| --- | --- |
| ***Grounds relating to criminal convictions under national provisions regarding***  *(a) Participation in a criminal organization*  *(b) Corruption*  *(c) Fraud*  *(d) Terrorist offences or offences linked to terrorist activities*  *(e) Money laundering or terrorist financing*  *(f) child labour and other forms of trafficking in human beings* | ***Answer:*** |
| Has **the economic operator** itself or any **person** who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of **a conviction** by final judgment for one of the reasons listed above, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | [ ] Yes [ ] No  *If the relevant documentation is available electronically, please indicate: (web address, issuing authority or body, precise reference of the documentation):*  *[ ................ ][ .................. ][ ..................****]*** [[3]](#footnote-3) |
| **If yes**, please indicate [[4]](#footnote-4):  (a) Date of conviction, specify which of points 1 to 6 is concerned and the reason(s) for the conviction,  (b) Identify who has been convicted [ **]**;  (c) **Insofar as established directly in the conviction:** | (a) Date: [ ], point(s): [ ], reason(s): [ ]  (b) [......**]**  (c) Length of the period of exclusion [................... ] and the point(s) concerned [ 1  *If the relevant documentation is available electronically, please indicate: (web address, issuing authority or body, precise reference of the documentation):*  [ ................ ][ .................. ][ ..................**]** [[5]](#footnote-5) |
| In case of convictions, has the economic operator taken measures to demonstrate its reliability despite the existence of a relevant ground for exclusion [[6]](#footnote-6) ('Self-Cleaning')? | [ ] Yes [ ] No |
| **If yes**, please describe the measures taken[[7]](#footnote-7) : | [ ................ ] |

B: GROUNDS RELATING TO THE PAYMENT OF TAXES OR SOCIAL SECURITY CONTRIBUTIONS

|  |  |  |
| --- | --- | --- |
| ***Payment of taxes or social security contributions:*** | ***Answer:*** | |
| Has the economic operator met all **its obligations** **relating to the payment of taxes or social security contributions**, both in the country in which it is established and in Greece if other than the country of establishment? | [ ] Yes [ ] No | |
| **If not,** please indicate: а) Country concerned;  b) what is the amount concerned; c) How has this breach of obligations been established: 1) through a judicial or administrative **decision**:   * Is this decision final and binding? * Please indicate the date of conviction or decision. * In case of conviction, **insofar as established directly therein**, the length of the period of exclusion**:**   2) by **other means**? Please specify:  d) has the economic operator fulfilled its obligations by paying or entering into a binding arrangement with a view to paying the taxes or social security contributions due, including, where applicable, any interest accrued or fines? | **Taxes** | **Social contributions** |
| (a) [ ................. **]**  (b) [ ................. **]**  (c1) [ ]Yes [ ] No  - [ ] Yes [ ]No  - [ ................. **]**  - [ ................. **]**  (c2) [ ................. **]**  (d) [ ] Yes [ ] No  If yes, please provide details:  [ ..................**]** | (a) [ ..................**]**  (b) [ ..................**]**  (c1) [ ]Yes [ ]No  - [ ] Yes [ ] No  - [ ................. **]**  - [ ................. **]**  (c2) [ ................. **]**   1. ] Yes [ ]No   If yes, please provide details:  [ ..................**]** |

C: GROUNDS RELATING TO INSOLVENCY, CONFLICTS OF INTERESTS OR PROFESSIONAL MISCONDUCT

|  |  |
| --- | --- |
| ***Information concerning possible insolvency, conflict of interest or professional misconduct*** | ***Answer:*** |
| Has the economic operator, **to its knowledge, breached its obligations** in the fields of **environmental, social and labour law** [[8]](#footnote-8)? | [ ] Yes [ ] No |
| **If yes**, has the economic operator taken measures to demonstrate its reliability despite the existence of this ground for exclusion ('Self-Cleaning')?  [ ]Yes [ ] No  **If it has**, please describe the measures taken:[ ..................**]** |
| Is the economic operator in any of the following situations:  (a) **Bankrupt**, or  (b) The **subject of insolvency** or winding-up proceedings, or  (c) In an **arrangement with creditors**, or  (d) In any analogous situation arising from a similar procedure under national laws and regulations, or  (e) That its assets are being administered by a liquidator or by the court, or  (f) That its business activities are suspended?  **If yes**:  - Please provide details:  - Please indicate the reasons for being able nevertheless to perform the contract, taking into account the applicable national rules and measures on the continuation of business in those circumstances?  *If the relevant documentation is available electronically, please indicate:* | [ ] Yes [ ] No  - [............. ]  - [ ................... ] |
| Is the economic operator guilty of **grave professional misconduct**?  **If yes**, please provide details: | [ ] Yes [ ] No,  [ ................. ] |
| **If yes**, has the economic operator taken self-cleaning measures? [ ] Yes [ ] No  **If it has**, please describe the measures taken:  [ ................. ] |
| Has the economic operator entered into **agreements** with other economic operators aimed at **distorting competition**?  **If yes**, please provide details: | [ ] Yes [ ] No    [ ................. ] |
| **If yes**, has the economic operator taken self-cleaning measures? [ ] Yes [ ]No  If it has, please describe the measures taken:  [ ................. ] |
| Is the economic operator aware of any **conflict of interest** due to its participation in the procurement procedure?  **If yes**, please provide details: | [ ]Yes [ ]No  [ ................. **]** |
| Has **the economic operator** or an undertaking related to it **advised** the contracting authority or contracting entity or otherwise been **involved in the preparation** of the procurement procedure?  **If yes**, please provide details: | [ ]Yes [ ]No  [ ................. **]** |
| Has the economic operator experienced that a prior public contract, a prior contract with a contracting entity or a prior concession contract was **terminated early**, or that damages or other comparable sanctions were imposed in connection with that prior contract?  **If yes**, please provide details: | [ ]Yes [ ] No  [ ..................**]** |
| **If yes**, has the economic operator taken self-cleaning measures?  [ ]Yes [ ] No  **If it has**, please describe the measures taken:  [ ..................] |
| Can the economic operator confirm that:  (a) It has not been guilty of serious **misrepresentation** in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,  (b) It has **not withheld** such information,  (c) It has been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and  (d) It has not undertaken to unduly influence the decision-making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award? | [ ]Yes [ ] No |

D: OTHER GROUNDS OF EXCLUSION

|  |  |
| --- | --- |
| Is the economic operator in the UNPD List 1267.1989 or UN Ineligibility List? | ☐ YES or ☐ NO |

**Part IV: Selection criteria**

**Concerning the selection criteria (Section a or Sections A to D of this part), the economic operator declares that:**

**GLOBAL INDICATION FOR ALL SELECTION CRITERIA**

***The economic operator should only fill in this field in case the contracting authority or contracting entity has indicated in the relevant notice or in the procurement documents referred to in the notice that the economic operator can limit itself to filling in Section a of Part IV without having to fill in any other Section of Part IV:***

|  |  |
| --- | --- |
| ***Meeting all required selection criteria*** | ***Answer*** |
| It satisfies the required selection criteria: | [ ]Yes [ ]No |

A: TECHNICAL AND PROFESSIONAL ABILITY

***The economic operator should only provide information where the selection criteria concerned have been required by the contracting authority or contracting entity in the relevant notice or in the procurement documents referred to in the notice.***

|  |  |
| --- | --- |
| ***Technical and professional ability*** | ***Answer:*** |
| The economic operator has **provided the following main services of the type specified**: When drawing up the list, please indicate the amounts, dates and recipients: | |  |  |  |  | | --- | --- | --- | --- | | Description | amounts | dates | recipients | |  |  |  |  | |
| The following **educational and professional qualifications** are held by:  (a) The service provider or the contractor itself,  ***and/or***(depending on the requirements set out in the relevant notice or the procurement documents)  (b) Its managerial staff: | (a) [ ..................]  (b) [ ..................] |
| **The economic operator’s average annual manpower** and the number of managerial staff for the last three years were as follows: | Year, average annual manpower:  [ .................],[ ................... ],  [ .................],[ ................... ],  [ .................],[ ...................],  Year, number of managerial staff:  [ .................],[ ................... ],  [ .................],[ ................... ],  [ .................],[ ................... ] |
| Does the economic operator intend to use local staff? | Yes [ ] No [ ]  Please indicate the number and position;  [……………………………..] |

B: QUALITY ASSURANCE SCHEMES AND ENVIRONMENTAL MANAGEMENT STANDARDS

***The economic operator should only provide information where quality assurance schemes and/or environmental management standards have been required by the contracting authority or contracting entity in the relevant notice or in the procurement documents referred to in the notice.***

|  |  |
| --- | --- |
| ***Quality Assurance Schemes and Environmental Management Standards*** | ***Answer:*** |
| Will the economic operator be able to produce **certificates drawn** up by independent bodies attesting that the economic operator complies with the required **quality assurance standards,** including accessibility for disabled persons?  **If not,** please explain why and specify which other means of proof concerning the quality assurance scheme can be provided:  *If the relevant documentation is available electronically, please indicate:* | [ ] Yes [ ] No  [ ................ ] [ ................. ]  *(web address, issuing authority or body, precise reference of the documentation):*  *[ ................ ][ .................. ][ .................. ]* |
| Will the economic operator be able to produce **certificates drawn** up by independent bodies attesting that the economic operator complies with the required **environmental management systems or standards?**  **If not,** please explain why and specify which other means of proof concerning the **environmental management systems or standards** can be provided:  *If the relevant documentation is available electronically, please indicate:* | [ ]Yes [ ] No  [ ................ ] [ ................. ]  *(web address, issuing authority or body, precise reference of the documentation):*  *[ ................ ][ .................. ][ .................. ]* |

**Part V: Concluding statements**

*The undersigned formally declare that the information stated above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.*

*The undersigned formally declare to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, in the call for offers*

*The undersigned formally consent to MIO-ECSDE gaining access to the end clients of projects indicating technical ability, professional ability and past performance, for reference checking purposes*.

Date, place and, where required or necessary, signature (s): [……]

1. The Tender shall fill in this Form in accordance with the instructions. Apart from providing additional information, no alterations to its format shall be permitted and no substitutions shall be accepted.

   To be part of **FOLDER Α** **“PARTICIPATION DOCUMENTS – TECHNICAL OFFER”**. [↑](#footnote-ref-1)
2. Notably as part of a group, consortium, joint venture or similar. [↑](#footnote-ref-2)
3. Please repeat as many times as needed. [↑](#footnote-ref-3)
4. Please repeat as many times as needed. [↑](#footnote-ref-4)
5. Please repeat as many times as needed. [↑](#footnote-ref-5)
6. In accordance with national provisions implementing Article 57(6) of Directive 2014/24/EU. [↑](#footnote-ref-6)
7. Taking into account the character of the crimes committed (punctual, repeated, systematic ... ), the explantation should show the adequacy of the measures to taken. [↑](#footnote-ref-7)
8. ***As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.*** [↑](#footnote-ref-8)