

Athens, 28 February 2019

**Global Water Partnership – Mediterranean (GWP – Med)  
Legally and lawfully represented by the non-profit society  
MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND  
SUSTAINABLE DEVELOPMENT – MIO ECSDE**

**ANNOUNCES THE PRESENT CALL FOR OFFERS**

**For the**

***Technical assistance to the Project Coordination Unit for the development of the Drin GIS portal and Information Management System***

**SUBMISSION OF OFFERS BY: 12 March 2019 at 17:00 h Athens Time**

**MAX AVAILABLE BUDGET: \$ 7.000 including VAT.**

The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service.

#### **Description of Service**

GWP-Med is announcing the present Call for Offers for the provision of ***technical assistance to the Project Coordination Unit for the development of the Drin GIS portal and Information Management System*** in the framework of the GEF supported Project “Enabling transboundary cooperation and integrated water resources management in the extended Drin River Basin” (**GEF Drin Project**).

The objective of the project is to *promote joint management of the shared water resources of the transboundary Drin River Basin, including coordination mechanisms among the various sub-basin joint commissions and committees*. Albania, The Former Yugoslav Republic of Macedonia, Kosovo and Montenegro are the Project beneficiaries.

The Project is implemented by the UNDP and executed by the Global Water Partnership (GWP) through GWP-Mediterranean (GWP-Med) in cooperation with the United Nations Economic Commission for Europe (UNECE). The Drin Core Group is the Steering Committee (SC) of the Project.

The GEF Drin Project within its Component 1: “Consolidating a common knowledge base” carries out a Transboundary Diagnostic Analysis (TDA), in order to identify and assess transboundary basin management issues -including those related to water and

other natural resources as well as environmental management- assess the environmental impacts and socio-economic consequences and, identify the immediate and underlying causes of these issues.

Six Thematic Reports have been prepared as background for the preparation of the TDA: (i) Biodiversity and Ecosystems; (ii) Pollution; (iii) Institutional and Legal Setting; (iv) Nexus; (v) Socioeconomics and (vi) Hydrology/Hydrogeology. Data and information have been developed and or collected for the preparation of these reports. These **data and information are georeferenced** and stored in a **database** that was created for this cause. A **GIS portal** has been created by the Project as a tool to be used by teams of experts that are not sitting in the same location, for the analysis of the data as part of the TDA development.

GWP-Med seeks to hire an International Expert (hereinafter “the Expert”) to support the PCU in the development of the “Drin GIS portal and Information Management System” (from this point forward referred to as the “Drin GIS/IMS”).

The objective of the assignment is to support the Project Coordination Unit (PCU) for the development of the Drin GIS portal to constitute an Information Management System (more details are given in the ToR of the assignment).

## Procurement procedure

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-MED.
- ✓ The present CALL FOR OFFERS.

## Offer Submission

Interested Parties should submit an offer including the following:

- **CV of the expert.**
- **Financial Offer** in a separate sealed envelope.

## Deadline for submission of offers

The **deadline** for submission of offers is set to be **12 March 2019 at 17:00 h Athens Time.**

The successful candidate will be informed within 10 working days following the submission deadline.

## Qualifications and Experience

**The successful Consultant** must be an Individual Expert that will have the following qualifications and experience:

### 1. Academic Qualifications/Education

Bachelor's in computer science, geographical information systems, geography or related discipline.

### 2. Required Experience

The Consultant is required to have:

- At least 7 years' of documented experience with GIS software, portal configuration, development and operation;
- Working knowledge in configuring and administering geodatabase architecture on platforms;
- Experience configuring and securing relational databases; Web Maps and Web Apps.

### 3. Key Competencies

The Consultant is required to have:

- Experience with geospatial integration projects;
- Previous experience installing and administering GIS software;
- Experience with troubleshooting of GIS services;
- Excellent written and spoken English.

## Evaluation Procedure

Applications will be examined by an evaluation committee as follows:

- A) The Committee will examine the submitted documents received in relation to the qualifications and experience listed in the TORs. Applications which do not meet the required qualifications and experience will be excluded from further evaluation. The remaining applications will be further evaluated by the Evaluation Committee, concluding with a short list.
- B) The candidate to be selected will be the one evaluated and determined as:
- Responsive to the procedure described herein;
  - Compliant to the ToR of the post;
  - Having received the highest score out of a pre-determined set of weighted criteria (see below)

### Criteria - max. 100 points:

- Academic Qualifications/Education (**max points: 10**)
- Required Work Experience as indicated under the ToR section entitled “Qualifications and Experience”
  - Minimum 7 years of professional experience in GIS software, portal configuration, development and operation (**Max points: 30, Minimum 20 points and 1 point for each additional year of experience**).
  - Working knowledge in configuring and administering geodatabase architecture on platforms (**Max points: 15**)
  - Experience in configuring and securing relational databases, Web Maps and Web Apps (**Max points: 15**)
  - Experience with geospatial integration projects (**Max points: 10**)
  - Previous experience installing and administering GIS software and troubleshooting of GIS services (**Max points: 10**)
- Key competencies as indicated under the ToR section entitled “Qualifications and Experience” (**Max points: 10**)

The score of each one of the offers received will be calculated with the following simple formula:  $Sx=Cx/Ex$ , where:

- **Cx** is the amount of the Financial Offer
- **Ex** is the total sum of the evaluation criteria points
- **Sx** is the final score round it up to the first digit.

## Place & Time of Offers Submission

Interested Parties shall submit their CV by email to Mr. Michopoulos Nikolaos ([nikos@gwpmmed.org](mailto:nikos@gwpmmed.org)) and **the Financial Offer in a separately sealed envelope**, on their own responsibility, either in person or through a specially authorized representative, or by sending it by registered prepaid post with delivery receipt, at the premises of GWP-Med/MIO-ECSDE.

Address: 12 Kyrristou str, 10556 Athens, Greece (Tel: +30-2103247267, -3247490) on the condition that offers shall reach GWP-Med/MIO-ECSDE's premises by the indicated in the call submission deadline.

For any clarifications on the present call for offers please contact:  
Mr. Dimitris Faloutsos | Tel: +30-210-3247267, -2103247490 |  
e-mail: [dimitris@gwpmed.org](mailto:dimitris@gwpmed.org)

The present call for quotations is posted on the website of GWP-Med ([www.gwp-med.org](http://www.gwp-med.org)).

The Chairman of GWP-Med/MIO-ECSDE  
Prof. Michael J. Scoullou