

Athens, 27 February 2019

**Global Water Partnership – Mediterranean (GWP – Med)  
Legally and lawfully represented by the non-profit society  
MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND  
SUSTAINABLE DEVELOPMENT – MIO ECSDE**

**ANNOUNCES THE PRESENT CALL FOR OFFERS**

**For the**

***Technical assistance to the Project Coordination Unit for the implementation of the Pilot Project “Preparation of Wastewater Management Decision Support Tool”***

**SUBMISSION OF OFFERS BY: 12 March 2019 at 17:00 h Athens Time**

**MAX AVAILABLE BUDGET: \$ 15.000 including VAT.**

The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service.

#### **Description of Service**

GWP-Med is announcing the present Call for Offers for Technical assistance to the Project Coordination Unit for the implementation of the Pilot Project “Preparation of Wastewater Management Decision Support Tool” in the framework of the GEF supported Project “Enabling transboundary cooperation and integrated water resources management in the extended Drin River Basin” (**GEF Drin Project**).

The objective of the project is to *promote joint management of the shared water resources of the transboundary Drin River Basin, including coordination mechanisms among the various sub-basin joint commissions and committees*. Albania, The Former Yugoslav Republic of Macedonia, Kosovo and Montenegro are the Project beneficiaries.

The Project is implemented by the UNDP and executed by the Global Water Partnership (GWP) through GWP-Mediterranean (GWP-Med) in cooperation with the United Nations Economic Commission for Europe (UNECE). The Drin Core Group is the Steering Committee (SC) of the Project.

Within the context of the project, Pilot Demonstrations are intended to provide multiple benefits to allow countries to (i) accrue direct experience on approaches,

technologies, practices and organizational settings novel to the region and test their cost effectiveness and feasibility in the regional context, (ii) test cooperative arrangements, (iii) feed into the SAP formulation process.

The Pilot Project “*Wastewater Management Decision Support Tool*” is one of the six Demonstration activities of the GEF Drin Project. The objectives of this Pilot are to:

- Develop a Drin Wastewater Management Decision Support Tool to be used by competent authorities in the Drin Basin, for the identification of the most environmentally appropriate and cost-efficient solutions to address wastewater related problems in ecologically important areas.
- To test the Drin Wastewater Management Decision Support Tool for the case of Shkodra city and identify the most environmentally appropriate and cost-efficient solutions in terms of wastewater treatment methodology and infrastructure to address wastewater related problems.

A Company has been hired to implement the Pilot Project “*Wastewater Management Decision Support Tool*” (WEMDST).

GWP-Med seeks to hire an International Expert / Team of Experts / Company to provide **Technical assistance to the Project Coordination Unit for the implementation of the Pilot Project “Preparation of Wastewater Management Decision Support Tool”.**

## Procurement procedure

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-MED.
- ✓ The present CALL FOR OFFERS.

## Offer Submission

Interested Parties should submit an offer including the following:

- **CV of the expert(s).**
- **Financial Offer** in a separate sealed envelope.

## Deadline for submission of offers

The **deadline** for submission of offers is set to be **12 March 2019 at 17:00 h.**

The successful candidate will be informed within 10 working days following the submission deadline.

## Qualifications and Experience

**The successful Consultant** must be an Individual Expert / Team of Experts / Company that will have the following qualifications and experience:

### Academic Qualifications/Education

An advanced university degree (at least Masters) in Engineering, Hydraulic engineering, environmental engineering or equivalent is required.

### Required Experience

The Consultant is required to have:

- Minimum 10 years of professional experience in models in the area of water/wastewater management, waste water treatment, sludge management, environment or sustainable development and preparation of related reports; experience on the application and use of mathematical modelling to support the decision-making process and preparation of related reports.
- Experience in the design of wastewater treatment facilities.

### Key Competencies

The Consultant is required to have the following competencies and skills:

- Very good understanding of the EU directives related to Urban waste water management.
- Excellent written and spoken English.

## Evaluation Procedure

Applications will be examined by an evaluation committee as follows:

- A) The Committee will examine the submitted documents received in relation to the qualifications and experience listed in the TORs. Applications which do not meet the required qualifications and experience will be excluded from further evaluation. The remaining applications will be further evaluated by the Evaluation Committee, concluding with a short list.
- B) The candidate to be selected will be the one evaluated and determined as:
- Responsive to the procedure described herein;
  - Compliant to the ToR of the post;
  - Having received the highest score out of a pre-determined set of weighted criteria (see below)

**Criteria - max. 100 points:**

- Academic Qualifications/Education as indicated under the ToR section entitled “Qualifications and Experience” **(max points: 10)**
- Required Work Experience as indicated under the ToR section entitled “Qualifications and Experience” **(max points: 70)**
  - Minimum 10 years of professional experience in models in the area of water/wastewater management, waste water treatment, sludge management, environment or sustainable development and preparation of related reports **(Max points: 25, Minimum 10 points and 3 points for each additional year of experience).**
  - Experience on the application and use of mathematical modelling to support the decision-making process and preparation of related reports. **(Max points: 25, 3 points for each Study/Report).**
  - Experience in the design of wastewater treatment facilities. **(Max points: 20, 4 points for each design of wastewater treatment)**
- Key competencies as indicated under the ToR section entitled “Qualifications and Experience” **(Max points: 20)**

The score of each one of the offers received will be calculated with the following simple formula:  $Sx=Cx/Ex$ , where:

- **Cx** is the amount of the Financial Offer
- **Ex** is the total sum of the evaluation criteria points
- **Sx** is the final score round it up to the first digit.

### Place & Time of Offers Submission

Interested Parties shall submit their CV by email to Mr. Michopoulos Nikolaos ([nikos@gwpmmed.org](mailto:nikos@gwpmmed.org)) and **the Financial Offer in a separately sealed envelope**, on their own responsibility, either in person or through a specially authorized

representative, or by sending it by registered prepaid post with delivery receipt, at the premises of GWP-Med/MIO-ECSDE.

Address: 12 Kyrristou str, 10556 Athens, Greece (Tel: +30-2103247267, -3247490) on the condition that offers shall reach GWP-Med/MIO-ECSDE's premises by the indicated in the call submission deadline.

For any clarifications on the present call for offers please contact:

Mr. Dimitris Faloutsos | Tel: +30-210-3247267, -2103247490 |

e-mail: [dimitris@gwpmed.org](mailto:dimitris@gwpmed.org)

The present call for quotations is posted on the website of GWP-Med ([www.gwp-med.org](http://www.gwp-med.org)).

The Chairman of GWP-Med/MIO-ECSDE

Prof. Michael J. Scoullos