

## Terms of Reference for the Development of a Nexus-related Stakeholders' Analysis in Albania

In the framework of the Project "*Promoting the Sustainable Management of Natural Resources in Southeastern Europe, through the use of Nexus approach*" supported by the Austrian Development Agency and implemented by the Global Water Partnership - Mediterranean

### Background

Advancing the Water-Energy-Food-Ecosystems Nexus (Nexus) approach in South-eastern Europe (SEE) is one of the key strategic actions of the dimension Environment of the **regional growth strategy** entitled "SEE 2020 – Jobs and Prosperity in European Perspective" developed under the Regional Cooperation Council (RCC). The main aim of this strategic action is "*to identify steps and measures necessary for advancing the Water, Energy and Food nexus approach at national and trans-boundary levels and investigate opportunities of launching a political process under the RCC for the enhancement of cooperation in the SEE in the field of Transboundary Water Resources Management*".

The Project "*Promoting the Sustainable Management of Natural Resources in Southeastern Europe, through the use of Nexus approach*" (SEE Nexus Project), supported by the Austrian Development Agency, has been designed to serve the SEE2020 Strategy in that regard.

In this context, the Project's **purpose** is to introduce the Water-Energy-Food-Ecosystems Nexus approach and catalyse action for its adoption and implementation in the Region's Economies (Albania, Bosnia and Herzegovina, North Macedonia, Kosovo<sup>i</sup>, Montenegro and Serbia), at the national and transboundary basin levels. Doing so, the Project will also enable the identification of nexus related issues to be addressed, with priority in the geographical areas that its activities focus on (transboundary basin of Drin, transboundary basin of Drina, and Albania), and create the conditions for financing actions to address four of these issues.

The **strategy** of the Project to achieve the expected results is to introduce the Nexus approach to the ministries responsible for and the stakeholders related to the nexus sectors, facilitate action for its adoption and identify those interventions that will enable water, food, and energy security without jeopardising the well-being of the ecosystems.

The Global Water Partnership-Mediterranean (GWP-Med) is responsible for the overall coordination and management of the Project. The Project is implemented in cooperation with UNECE.

### 1. Objectives of the Assignment and Requested Services

The objectives of the assignment are to:

- Prepare a draft Nexus-related Stakeholders Analysis for Albania
- Finalise the Analysis based on comments and feedback received in the 1<sup>st</sup> National Nexus Consultation meeting in Albania

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<sup>i</sup> This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ Opinion on the Kosovo declaration of independence.

- Assist in the preparation of the 3rd Regional Nexus Roundtable (Tirana, 16-18 October 2019) in terms of contacting stakeholders from Albania and the SEE area overall
- Contribute in the mobilisation of and engagement of institutions in the Nexus policy dialogues for achieving the objectives of the project, for advancing the Nexus related agenda including the identification and implementation of Nexus solutions and related investments. Provide related advice to GWP-Med.

The specific services requested by the Expert are:

1. Identify all stakeholders institutions, organisations, groups and individuals that could influence/affect or be influenced/affected by decisions for the management of the water, land, energy and ecosystems in Albania, including those that may be marginalized due to social, economic and political reasons
2. Map these stakeholders by their their characteristics, competences and stakes, through collecting and analysing a range of information to define (list not exclusive):
  - a. “Who is who” of the stakeholders: function, responsibilities and competences; are they “internal” or “external”;
  - b. Interest of the Stakeholder in the promotion of a Nexus approach;
  - c. How they might be affected by the implementation of the Nexus approach;
  - d. The relative importance of the stakeholder;
  - e. Power of the Stakeholder (deriving by its nature or position) to influence actions and their outcomes;
  - f. Resources of the Stakeholder (financial resources, manpower);
  - g. Capacity / Knowledge levels of the Stakeholder on topics related to the Nexus resources and sectors, etc.
3. Compile the above findings in a draft Stakeholders Analysis Report
4. Present the draft report in the 1st National Nexus Consultation meeting in Albania, to be held provisionally in February 2020 and record any feedback for the validation of the draft
5. Prepare the final Stakeholders Analysis Report taking into account the feedback received
6. Assist in the preparation of the 3rd Regional Nexus Roundtable (Tirana, 16-18 October 2019) in terms of contacting stakeholders from Albania and the SEE area overall
7. Indicate stakeholders and institutions and their representatives and communicate with them for the fruitful implementation of the Project’s activities in Albania, in coordination with other GWP staff. Organize and participate in meetings. Prepare meetings’ back-to-office reports. Assist in logistical arrangements if needed.
8. Participate in coordination meetings on-line, or in Athens.

The activity will be delivered under the lead and guidance of the Project Manager for integrity, comprehensiveness and quality.

## **2. Contract price**

The maximum fee for this assignment is 6.000€ Gross Total (including all foreign taxes and the 20% Greek tax when non-double taxation is applicable).

All payments shall be made upon reception and acceptance/verification of the deliverables, as laid out in the schedule below. Claims for payment will be made through an Invoice accompanied by proof of delivery.

The expert may be asked to travel to participate in working and/or consultation meetings

related to the assignment activities. Travel costs to participate in meetings will be covered separately by GWP-Med.

### **3. Schedule of Activities, Deliverables and Payment**

<b>Task</b>	<b>Deliverables</b>	<b>Deadline</b>	<b>Payment</b>
1. Assist in the preparation of the 3 <sup>rd</sup> Regional Nexus Roundtable	Contacts with stakeholders and participants	18 October 2019	20%
2. Identify, map and analyse Stakeholders in draft Stakeholders Analysis Report	Draft Report	15 December 2019	50%
3. Present the draft report in the 1 <sup>st</sup> National Nexus Consultation meeting, receive feedback and prepare Final Stakeholders Analysis Report	Final Report	31 March 2020 (at the latest)	15%
4. Communications with stakeholders as required for the successful implementation of the Project's activities	Back-to-office reports	30 October 2020	15%

### **4. Duration of the Contract**

The consultancy will commence work upon signature of the contract and continue until 30 October 2020.

The expected maximum man-days for the fulfillment of this contract must not exceed 30 days.

### **5. Location and Language of the Assignment**

The location of the assignment will be the location that the Consultant lives.

The language for all documents and reports as well as for all communication is English. Bad quality of language used in the report may provide grounds for the final payment to not be made.

### **6. Qualification and Experience**

**The successful Expert** must have the following qualifications and experience:

#### ***Academic Qualifications***

- University and Post-graduate degree (Masters or equivalent), preferably relevant to the management of natural resources and/or public administration. PhD will be considered an asset.

### ***Work Experience***

#### ***Required***

- As least 10 years of professional experience in Albania, relevant to natural resources management or policies, and involving cooperation or coordination with relevant national or regional stakeholders

#### ***Desired***

- Experience in the preparation of a Stakeholders Analysis in the context of national or international projects or activities.
- Demonstrated knowledge and understanding of the institutional, administrative, policy and socio-economic framework in Albania
- Good understanding of technical and policy issues related to socioeconomic challenges of natural resources and their viability, development and use.
- Working experience with relevant national institutions and stakeholders.

### ***Language skills required***

The expert must be a native Albanian speaker.

English is the working language for this assignment, therefore excellent oral and written communication skills in English are required. Experts must provide a language certificate showing the necessary language competency