

Athens, 26/09/2019

Global Water Partnership – Mediterranean (GWP – Med)
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MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND SUSTAINABLE DEVELOPMENT
– MIO ECSDE

ANNOUNCES THE PRESENT CALL FOR OFFERS

For the

***Development of Stress Reduction Indicators and Environmental
Status Indicators for the Drin Basin***

SUBMISSION OF OFFERS BY: October 11th, 2019 at 17:00 h Athens Time

MAX AVAILABLE BUDGET: USD 45.000 including VAT.

The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service apart from travel costs.

Description of Service

GWP-Med is announcing the present Call for Offers for Experts/Group of Experts for the Development of Stress Reduction Indicators and Environmental Status Indicators for the Drin Basin in the framework of the GEF supported Project “Enabling transboundary cooperation and integrated water resources management in the extended Drin River Basin” (**GEF Drin Project**).

The objective of the project is to *promote joint management of the shared water resources of the transboundary Drin River Basin, including coordination mechanisms among the various sub-basin joint commissions and committees*. Albania, North Macedonia, Kosovo and Montenegro are the Project beneficiaries.

The GEF Drin Project is structured around five components:

Component 1: Consolidating a common knowledge base

Component 2: Building the foundation for multi-country cooperation

Component 3: Institutional strengthening for Integrated River Basin Management (IRBM)

Component 4: Demonstration of technologies and practices for IWRM and ecosystem management

Component 5: Stakeholder Involvement, Gender Mainstreaming and Communication Strategies

The Project is implemented by the UNDP and executed by the Global Water Partnership (GWP) through GWP-Mediterranean (GWP-Med) in cooperation with the United Nations Economic Commission for Europe (UNECE); GWP-Med is responsible for the realization of the Project. The Drin Core Group is the Steering Committee (SC) of the Project.

Procurement

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-MED.
- ✓ The present Call for Offers
- ✓ The Terms of Reference.

Offer Submission

Interested Parties should submit an offer including the following:

- **CV(s)** including list of publications/reports
- **List of implemented projects** to be submitted along with contact details for reference checking purposes (please indicate the e-mail addresses of contact persons)
- **Financial offer** in a separate sealed envelope

Deadline for submission of offers

The **deadline** for submission of offers is set to be **October 11th, 2019 at 17:00 h Athens Time**.

The successful candidate will be informed within 10 working days following the submission deadline.

Qualification and Experience

Education

At least MSc degree or equivalent in Natural Sciences (in case of a group of experts the experience listed below applies for the lead expert).

Work experience

- Minimum 10 years of professional experience in the field of natural resources and environmental management including the use and development of Stress Reduction and Environmental Status Indicators (Required).
- Minimum 1 project on the development of Stress Reduction and Environmental Status Indicators (Required).
- Minimum 10 years of professional experience on environmental assessment, analysis and monitoring OR designing and monitoring of environmental measures (Required).
- Experience with transboundary water resources management (Required).
- Experience with GEF IW project implementation is desirable.
- Experience in working in the Drin Basin and/or its sub-basins is desirable.

Excellent written and spoken English is required for this assignment.

Evaluation

Evaluation procedure

Applications will be examined by an evaluation committee as follows:

- A) The Committee will examine the submitted documents received in relation to the qualifications and experience listed in the TORs. Applications which do not meet the required qualifications and experience

will be excluded from further evaluation. The remaining applications will be further evaluated by the Evaluation Committee, concluding with a short list.

- B) The Evaluation Committee may decide to hold personal interviews with the short-listed applicants. Applicants called to an interview may be requested to submit in printed format prior to their interview all documentation supporting their declared qualifications.
- C) The final evaluation will be based on an analysis of the qualifications and experience. The candidate to be selected will be the one evaluated and determined as:
- Responsive to the procedure described herein;
 - Compliant to the ToR of the post;
 - Having received the highest score out of a pre-determined set of weighted criteria (see below)

Criteria - min. 100 points / max. 150 points:

- **Work experience (min. 100 points / max. 150 points)**
 - Minimum 10 years of professional experience in the field of natural resources and environmental management including the use and development of Stress Reduction and Environmental Status Indicators (Required). (30 points for minimum requirement and 2 points for each extra year with a maximum of 40 points)
 - Minimum 1 project on the development of Stress Reduction and Environmental Status Indicators (20 points for minimum requirement and 2 points for each extra year with a maximum of 30 points)
 - Minimum 10 years professional experience on environmental assessment, analysis and monitoring OR designing and monitoring of environmental measures (Required). (20 points for minimum requirement and 2 points for each extra year with a maximum of 30 points)
 - Minimum 1 project on transboundary water resources management (Required). (20 points for minimum requirement and 2 points for each extra year with a maximum of 30 points)
 - Minimum involvement in 1 GEF IW project. (10 points for minimum requirement and 5 points for each extra year with a maximum of 15 points)
 - Experience in working in the Drin Basin and/or its sub-basins is desirable (5 points)

For the overall score which will determine the ranking of offers, technical evaluation will be weighted with 80%, financial offer with 20%.

The final listing of the most advantageous offers will be made on the basis of the following formula:

$$\Lambda_i = 0,8 * (B_i/B_{max}) + 0,2 * (K_{min} / K_i).$$

Where:

B_{max}: the max score received by the best of the technical offers received

B_i: the score of the technical offer

K_{min}: The cost of the financial offer with the minimum price offered.

K_i: The cost of the financial offer

The most advantageous offers is the one with the greater value of Λ .

In case of equality of overall scores, the retained proposal is the one whose corresponding technical proposal received the highest rating.

Duration of the Contract

The overall duration of the contract will be maximum 8 months.

Contract Price, Deliverables and Schedule of Payment

The maximum fee for the tasks described above is 45,000 USD. This amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service. All payments except the advance payment shall be upon reception and acceptance/verification of the deliverables.

The agreed fee is payable as follows:

Deliverables	Payment
	Advance Payment 30%
1. A confirmed, refined Methodology based on the process and action steps proposed for the achievement of the objectives of the assignment, proposed in the ToRs.	20%
2. Brief Consolidation Report summarizing the information collected through the desk study. The report should contain in annexes evidences of information collected through step 1.	
3. Questionnaire to collect information related to the content of the Consolidation Report and more specifically on:	
a) Eventual lists of relevant indicators, national, regional or international, utilized already.	
b) Any SRIs and ESIs or other indicators related to transboundary issues under consideration proposed and/or in "the pipeline".	
c) Any other relevant indicator the Riparians may wish to consider.	
d) Existing agencies and infrastructures, competent for collection and treatment of data and verify capacity needs.	
4. Amended Consolidation Report including the capacity needs, and a Preliminary Draft Indicators Template	20%
5. Zero Draft Indicators Template	
6. A Ground Truthing Survey carried out in all Riparians by local experts	
7. A Preliminary Final Report including information and tables as described in step 6 above as well as the 1 st Draft Indicators Template.	
8. The 2 nd Draft Indicators Template	30 %
9. A meeting/workshop for the presentation and discussion of the draft and agreement and the meeting report	
10. The Final Report including the identified capacity needs and the Indicators Template as well as the Roadmap for its implementation.	

Place & Time of Offers Submission

Interested Parties shall submit their – **List of implemented projects, CV(s)** by email (secretariat@gwpmed.org or dimitris@gwpmed.org) and **the Financial Offer in a separately sealed envelope**, on their own responsibility, either in person or through a specially authorized representative, or by sending it by registered prepaid post with delivery receipt, at the premises of GWP-Med/MIO-ECSDE

Address: 12 Kyrristou str, 10556 Athens, Greece (Tel: +30-2103247267, -3247490) on the condition that offers shall reach GWP-Med/MIO-ECSDE's premises by the indicated in the call submission deadline.

For any clarifications on the present call for offers please contact:

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e-mail: dimitris@gwpmed.org

The Chairman of GWP-Med/MIO-ECSDE

Prof. Michael J. Scoullas