

Athens, 23/01/2020

Global Water Partnership – Mediterranean (GWP – Med)
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MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND SUSTAINABLE DEVELOPMENT
– MIO ECSDE

ANNOUNCES THE PRESENT CALL FOR OFFERS

For the

**Study for an appropriately scaled legal and institutional arrangement to enable
coordinated and sustainable management of the Drin Basin**

EXTENSION OF SUBMISSION OF OFFERS BY: February 7th, 2020 at 17:00 h Athens Time

MAX AVAILABLE BUDGET: USD 25.000 including VAT.

The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service apart from travel costs.

Description of Service

GWP-Med is announcing the present Call for Offers for the Development of a Study for an appropriately scaled legal and institutional arrangement to enable coordinated and sustainable management of the Drin Basin

in the framework of the GEF supported Project “Enabling transboundary cooperation and integrated water resources management in the extended Drin River Basin” (**GEF Drin Project**).

The objective of the project is to *promote joint management of the shared water resources of the transboundary Drin River Basin, including coordination mechanisms among the various sub-basin joint commissions and committees*. Albania, North Macedonia, Kosovo and Montenegro are the Project beneficiaries.

The GEF Drin Project is structured around five components:

Component 1: Consolidating a common knowledge base

Component 2: Building the foundation for multi-country cooperation

Component 3: Institutional strengthening for Integrated River Basin Management (IRBM)

Component 4: Demonstration of technologies and practices for IWRM and ecosystem management

Component 5: Stakeholder Involvement, Gender Mainstreaming and Communication Strategies

The Project is implemented by the UNDP and executed by the Global Water Partnership (GWP) through GWP-Mediterranean (GWP-Med) in cooperation with the United Nations Economic Commission for Europe (UNECE); GWP-Med is responsible for the realization of the Project. The Drin Core Group is the Steering Committee (SC) of the Project.

Procurement

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-MED.
- ✓ The present CALL FOR OFFERS.

Eligibility Conditions

Participation in the present call for offers is open, on equal terms, to any natural or legal person or entity who meets the legal conditions as well as the qualifications and experience required by this Call.

Offer Submission

Interested Parties should submit an offer including the following:

- **List of Assignments** to be submitted along with contact details for reference checking purposes (please indicate the e-mail addresses of contact persons, by email)
- **CV** (by email)
- **Financial offer** in a separate sealed envelope (By post)

Deadline for submission of offers

The **deadline** for submission of offers is set to be **February 7th, 2020 at 17:00 h Athens Time**

The successful candidate will be informed within 10 working days following the submission deadline.

Qualification and Experience

Qualification Requirements

In case the Participant is a legal person or entity, qualifications and experience required by the present call have to be met by one single expert and not by an inter-disciplinary team.

The **Consultant (an Expert)** shall have:

a. Education

A university degree in law and post graduate or working experience in international water law or transboundary water resources management or equivalent is required.

b. Work Experience

The Consultant is required to have:

- Minimum 10 years of professional experience in the water sector and particularly on governance of with emphasis on legislative/institutional aspects.
- Minimum 7 years of experience on governance of transboundary water bodies and/or aquifers, including elaboration of related multidisciplinary research, legal and institutional analysis and assessments or equivalent.
- Experience on designing the legal and/or institutional arrangements for the establishment of a basin or aquifer commission.

c. Key Competencies

The Consultant is required to have excellent English (proven through reports, studies etc.).

Evaluation

Evaluation Criteria

Criteria - min. 100 points, max 150 points per Criterion:

- A university degree in law and post graduate or working experience in international water law or transboundary water resources management or equivalent is required.
If the above are not met the offer will be disqualified.
- Number of years of professional experience in the water sector and particularly on governance of with emphasis on legislative/institutional aspects.
Minimum of 10 years of experience are required.
- Number of years of experience on governance of transboundary water bodies and/or aquifers, including elaboration of related multidisciplinary research, legal and institutional analysis and assessments or equivalent.
Minimum of 7 years of experience are required.
- Number of assignments (at least 1 assignment is necessary) related to the designing of legal and/or institutional arrangements for the establishment of a basin or aquifer commission.

Award Criterion - Evaluation of offers

Award criterion

The Award criterion is the most economically advantageous tender on the basis of best price / quality ratio.

Offers shall be evaluated as follows:

Name of Firm / Participant:			
(1) Criterion	(2) weighting (w)	(3) points of criterion (c),	(4) Score

		100p Base +10p for extra criteria over base up to 50 additional points	= (2) x (3)
A university degree in law and post graduate or working experience in international water law or transboundary water resources management or equivalent	20%		
<i>Number of years of professional experience in the water sector and particularly on governance of with emphasis on legislative/institutional aspects</i>	20%		
<i>Number of years of experience on governance of transboundary water bodies and/or aquifers, including elaboration of related multidisciplinary research, legal and institutional analysis and assessments or equivalent</i>	30%		
Number of assignments related to the designing of legal and/or institutional arrangements for the establishment of a basin or aquifer commission	30%		
UTO	100%		

In case of equality of overall scores, the retained offer is the one whose corresponding technical Offer received the highest rating.

Evaluation of Technical Offers

Each evaluation criteria is evaluated autonomously, according to the respective technical offer submitted. The relative scoring of each evaluation criteria is the outcome of its scoring multiplied by its weighting. The overall score of the technical offer is the sum of the relative scoring of all the evaluation criteria.

The overall score of the technical offer is calculated on the basis of the following formula:

$$\text{UTO} = w_1 \times c_1 + w_2 \times c_2 + \dots$$

where $w_1 + w_2 + \dots = 100$

For the overall score which will determine the ranking of offers, technical evaluation will be weighted with 70%.

Evaluation of the Financial Offer

Each financial offer is evaluated on the basis of the following formula:

$$UFO = 100 \times \text{max amount} / \text{financial offer}$$

For the overall score which will determine the ranking of offers, financial evaluation will be weighted with 30%.

Offers which have been rejected as inadmissible or as not meeting the minimum requirements shall not be evaluated.

Identification of the most economically advantageous offer on the basis of best price / quality ratio

The final listing of the most economically advantageous offers will be made on the basis of the following formula:

$$U = UTO \times 70\% + UFO \times 30\%$$

Where U is the total scoring if each offer

The most economically advantageous offer is the one with the greater value of U.

Duration of the Contract

The overall duration of the contract will be maximum 11 months.

Contract Price, Deliverables and Schedule of Payment

The maximum fee for this assignment is 25,000 USD. This amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service.

Travel costs for authorised missions will be covered by GWP-Med.

All payments except the advance payment shall be upon reception and acceptance/verification of the deliverables, as laid out in the table below.

Task	Deliverables	Deadline	Payment
Advance Payment			30%
1) Preparation of a detailed workplan/timeline of actions	Detailed workplan/timeline of actions		
2) Development of a questionnaire to be used for internet-based interviews	Questionnaire		

3) Internet-based interviews			25%
4) Development of a draft Analysis	Draft Analysis		
5) Incorporation of input/comments by the DCG Secretariat and development of second draft Analysis	Second Draft Analysis	30 May 2020	
6) Presentation of the second draft Analysis in the DCG meeting			25 %
7) Incorporation of input/comments by the DCG and development of final Analysis	Analysis	30 June2020	
8) Development of a questionnaire for the feasibility study	Questionnaire		
9) Conducting the interviews			
10) Development of a draft Feasibility Study describing the two sets of L&IA	Draft Feasibility Study		
11) Incorporation of input/comments by the DCG Secretariat and development of second draft Feasibility Study describing the two sets of L&IA	Second draft Feasibility Study		
12) Presentation of the second draft Feasibility Study to the DCG meeting		26 November 2020	
13) Incorporation of input/comments by the DCG and development of final Feasibility Study	Feasibility Study		20%
14) Development of the draft text of the Drin Legal and Institutional Arrangement and the ToR for a Basin Commission	Draft text of the Drin Legal and Institutional Arrangement and the ToR for a Basin Commission		
15) Incorporation of comments and development of the second draft text of the Drin Legal and Institutional Arrangement and the ToR for a Basin Commission	Second draft text of the Drin Legal and Institutional Arrangement and the ToR for a Basin Commission	15 January 2021	

Termination / cancelation / repetition / reformulation of the procurement procedure

Termination of a procurement procedure, partial cancellation and repetition of a procedure, reformulation of procedure results.

1. GWP-Med/MIO-ECSDE may, by a reasoned decision, and after the opinion of the competent body, cancel the procurement procedure by annulling the respective Call, either due to failure to submit a tender or the rejection of all tenders or the exclusion of all bidders in accordance with the terms and conditions of the Call.
2. Cancellation of the procurement procedure may take place by a reasoned decision of the GWP-Med/MIO-ECSDE, in the following cases:
 - i. due to the irregularity of the procurement procedure
 - ii. if the financial and technical parameters related to the award process have changed substantially and the execution of the contractual object is no longer of interest to GWP-Med/MIO-ECSDE
 - iii. if due to force majeure, the contract cannot be properly executed
 - iv. if the tender selected is deemed not economically advantageous
 - v. in case of expiry of the bids
 - vi. in case the needs of GWP-Med/MIO-ECSDE and / or of the beneficiary (-ies) of the project have changed
 - vii. in case the circumstances have changed resulting in the inability to deliver the contract / project (eg local community reactions, inability to fund, etc.).
3. If errors or omissions are found at any stage of the award procedure, the GWP-Med/MIO-ECSDE may, after the opinion of the competent body, either cancel the proceedings partially or reshape the outcome accordingly or decide to repeat the procedure from the point where the error occurred. or omission.
4. GWP-Med/MIO-ECSDE also reserves the right, after the opinion of the competent body, to decide, in addition to the cancellation of the procurement procedure or the annulment of the Call, the repetition of any phase of the concluding procedure, as well, with or without modifying its terms or recourse to the negotiation process, provided it is in conformity with the Internal Rules and Regulations of GWP-MED /MIO-ECSDE.
5. Under no circumstances shall GWP-MED /MIO-ECSDE be obliged to pay to Bidders / Participants any compensation for expenses or other positive or consequential damages that may have been incurred by their participation in the proceedings.

Place & Time of Offers Submission

Interested Parties shall submit their – **List of Assignments and CV** by email (secretariat@gwpmed.org or dimitris@gwpmed.org) and **the Financial Offer in a separately sealed envelope**, on their own responsibility, either in person or through a specially authorized representative, or by sending it by registered prepaid post with delivery receipt, at the premises of GWP-Med/MIO-ECSDE

Address: 12 Kyrristou str, 10556 Athens, Greece (Tel: +30-2103247267, -3247490) on the condition that offers shall reach GWP-Med/MIO-ECSDE's premises by the indicated in the call submission deadline.

For any clarifications on the present call for offers please contact:

Mr. Dimitris Faloutsos | Tel: +30-210-3247267, -2103247490 |
e-mail: dimitris@gwpmed.org

The present call for quotations is posted on the website of GWP-Med (www.gwp-med.org).

The Chairman of GWP-Med/MIO-ECSDE

Prof. Michael J. Scoullou

