

Call for the procurement of Consultancy Services on the preparation of funding request for a water adaptation project in Mauritania for submission to the GCF project preparation facility

The Global Water Partnership Mediterranean is seeking to hire an external Consultant in the framework of the Water, Climate and Development Programme, WACDEP, for the activity : *“Preparation of funding request for a water adaptation project in Mauritania for submission to the GCF project preparation facility”*

The background of the Project and details about the duties are provided in the Terms of Reference in Annex I (in French)

Type of Contract: **Service Contract** : the successful candidate will be contracted by GWP-Med’s Host Institute, MIO-ECSDE a civil non-profit society based in Greece

Duty Station: Home Country with 1 mission to Nouakchott, Mauritania

Shooting period: Mid October – End December 2019

Occupation: Part time engagement

Application deadline: Saturday 09 October 2019

Budget : 20 250 € Gross Total (including all foreign and the 20% Greek tax)

The Global Water Partnership (GWP) is a global action network of partner organisations supporting countries and regions in their vision for a water secure world. GWP’s mission is to advance governance and management of water resources for sustainable and equitable development. Since 1996 when it was launched, GWP has grown into a network of over 3,000 Partner organisations, 13 Regional Water Partnerships and 87 Country Water Partnerships worldwide. Since 2000, GWP holds inter-governmental status (Global Water Partnership Organisation). For more information: www.gwp.org

The Global Water Partnership – Mediterranean (GWP-Med) is responsible for the Mediterranean region, covering countries of the Near East, North Africa, Southeastern Europe and the European Union. GWP-Med is legally represented by the Mediterranean Information Office for Environment, Culture and Sustainable Development (MIO-ECSDE), holding non-governmental organization (NGO) status, based on a Host Institute Agreement between GWPO and MIO-ECSDE. GWP-Med is serviced by the GWP-Med Secretariat. For more information: www.gwpmed.org

1. Application procedure

Applicants are requested to study carefully the Terms of Reference provided in Annex I.

Interested candidates can apply by sending **not later than 09 October 2018** an e-mail to the attention of **Ms. Sarra Touzi** (sarra@gwpmed.org) with the indication **“Application for WACDEP Project – GCF PPF funding request”** in the subject, attaching the following documents:

- **A Methodology and relevance for the assignment** (in French) explaining how they intend to conduct the work, describing their experience and competencies responding to the requested activities. Contents should focus on the background and experience relative to the position’s requirements. The methodology should be 2 pages max.
- **Their detailed CV**, (in French) using the model CV form provided in Annex II, including past experience in similar projects and contact details of referees.

In addition interested candidates should forward by registered post not later than 06 October 2019 their Financial Offer to the GWP-Med address at 12, Kyrristou str. With the indication in the envelop: ***Financial Offer for the preparation of funding request for a water adaptation project in Mauritania for submission to the GCF project preparation facility.***

Incomplete applications will not be considered. Please make sure you have provided all requested information.

2. Evaluation Procedure

Applications will be examined by an evaluation committee as follows:

- A) The Committee will examine the applications and accompanying CVs and the methodology received in relation to the qualifications listed in the TORs. Applications which do not meet the required qualifications will be excluded from further evaluation. The remaining applications will be further evaluated by the Evaluation Committee, concluding with a short list.
- B) The Evaluation Committee may decide to hold personal interviews with the short-listed applicants. Applicants called to an interview may be requested to submit in printed format prior to their interview all documentation supporting their declared qualifications.
- C) The final evaluation will be based on an analysis of qualifications and competencies. The candidate to be selected will be the one evaluated and determined as:
 - Responsive to the procedure described herein;
 - Compliant to the ToR of the post;
 - Having received the highest score out of a pre-determined set of weighted criteria (see below)

Criteria - max. 100 points:

- Criteria A – Academic Qualifications/Education as indicated under the ToR section entitled “Qualifications” (min 10 - max 20 points)
- Criteria B – Required Experience as indicated under the ToR section entitled “Qualifications”, (min 30 - max points: 50).
- Criteria C –Evaluation of the suggested methodology and relevance to the assignment (max points: 30)

The Final Score of each one of the offers received will be calculated after including also the Financial Offer and by using the following simple formula: $Sx=Cx/Ex$, where:

- **Cx** is the amount of the Financial Offer
- **Ex** is the total sum of the evaluation criteria points
- **Sx** is the final score round it up to the first digit.

The selected offer will be the one with the smaller Sx.

For further information or clarification please contact: secretariat@gwpmed.org

Athens 30 September 2019
The Chairman of GWP-Med

Prof. Michael Scoullou

ANNEX I

Préparation de requête de financement pour un projet d'adaptation dans le secteur de l'eau en Mauritanie pour soumission à la Facilité de Préparation de Projets du Fonds Vert pour le Climat.

Termes de référence

Contexte

La Mauritanie, à travers le Ministère de l'Hydraulique et de l'Assainissement, a décidé d'accroître la mobilisation des financements pour le secteur de l'eau et notamment à travers le recours au Fonds Vert pour le Climat (FVC) en vue de promouvoir l'accès de la population à l'eau et à l'assainissement conformément aux objectifs de la Stratégie Nationale pour l'Accès Durable à l'Eau et à l'Assainissement (SNADEA) 2016-2030 et des engagements de la Contribution Déterminée au niveau National (CDN),

Dans cette perspective, et dans le cadre du programme Eau, Climat et Développement (WACDEP), le Global Water Partnership Mediterranean (GWP-Med) a appuyé la formulation d'une note conceptuelle pour le fonds vert portant sur l'amélioration de la sécurité en eau pour dans la wilaya d'Adrar. L'Observatoire du Sahara et du Sahel (OSS) pour assurer la mise en œuvre du projet.

La Mauritanie envisage de soumettre une requête de financement à la facilité de préparation de projet (PPF) au FVC pour appuyer la préparation du document de projet final.

Dans ce cadre, le GWP-Med se propose en collaboration avec le Ministère de l'Hydraulique et de l'Assainissement de recruter un consultant international pour la préparation de la requête de financement au PPF ainsi que les termes de références des études qui seront incluses dans le document du projet final conformément aux exigences du FVC.

Il est à rappeler que le processus de la préparation de la note conceptuelle a été menée par le Ministère de l'Hydraulique et de l'Assainissement avec l'appui du GWP-Med depuis octobre 2018 et a inclus une série de consultations avec les parties prenantes clés concernées. La note conceptuelle a été approuvée par le Ministère de l'Hydraulique et sera soumise prochainement à l'Autorité Nationale Désignée de Mauritanie (AND) pour demander la lettre de non objection.

Missions du consultant

Les principales missions du consultant sont :

- Analyser les documents stratégiques et techniques existants relatifs au secteur de l'eau et plus spécifiquement ceux portant sur la zone du projet et qui peuvent servir pour la préparation et la mise en œuvre du projet.
- Conduire une mission en Mauritanie et rencontrer les responsables du Ministère de l'Hydraulique et de l'Assainissement, le point focal Fonds Vert Climat et les principales parties prenantes concernées par le projet (ministères sectoriels, ministère de la condition féminine et des affaires sociales, organisations professionnelles, etc.) pour arrêter les études et actions à conduire lors de la phase de préparation du Document du Projet au FVC,
- Préparer la requête de financement PPF selon le modèle fourni par le FVC, y compris le budget et le calendrier de mise en œuvre des études
- Préparer les termes de références des études à mener et qui feront partie intégrante du document de projet à soumettre pour financement au FVC. Ces études incluent :
 - Etude de faisabilité technique, économique et financière,
 - Etude d'Impact Environnemental et Social et étude de gestion des risques,
 - Etude Genre,
 - Plan de gestion et de maintenance des infrastructures,
 - Ateliers de consultation multi-acteurs et multi-niveaux,
 - Etude de vulnérabilité au changement climatique, le cas échéant.

Résultats attendus et livrables

<u>Action/ Livrables/ Résultats</u>	<u>Langue</u>	<u>Dates/ échéance ciblées</u>
1. Rapport de démarrage & de mission	Français	Fin Octobre 2019
2. Formulaire PPF	Anglais	Mi-Novembre 2019
3. TDR des études	Français	Mi-Décembre

Durée

- 45 Homme-Jours de travail correspondant à 2 mois calendaires

Principales qualifications

Le candidat devra avoir les attributs essentiels suivants :

Education

- Détenir un diplôme d'études supérieures (bac + 5 au moins) en sciences de l'eau, de l'environnement, de gestion des ressources naturelles, de développement rural et/ou de développement international.

Expérience Exigée

- Avoir au moins sept (07) ans d'expérience technique dans la mise en œuvre de projets liés à la gestion des ressources en eau et naturelles, au développement rural intégré et d'adaptation au changement en Mauritanie ou dans d'autres pays francophones de l'Afrique de l'Ouest ;
- Avoir développé au moins deux (02) documents de projet complets pour des fonds climatiques dont un (01) pour le Fonds Vert pour le Climat (FVC) y compris : conception des activités du projet, formulation du climat rationale, définition du cadre logique avec les indicateurs SMART, de plan de travail, formulation de budget et indicateurs de suivi et évaluation de projets ;
- Avoir développé au moins une (01) requête de financement pour la Facilité de préparation de projets du FVC;
- Avoir été en charge de la supervision de la mise en œuvre d'au moins trois (03) projets dans le domaine de l'adaptation au climat avec la charge de :
 - Analyse de vulnérabilité des impacts climatiques sur les ressources naturelles et les écosystèmes,
 - Identification des actions d'adaptation et évaluation économique,
 - Coordination avec des équipes multidisciplinaires, y compris des experts techniques locaux et internationaux ;
 - Facilitation des processus d'engagements d'acteurs concernés y compris à travers la facilitation d'ateliers de concertation multi-acteurs et multi-niveaux;
 - Intégration du genre dans les actions du projet.
- Une maîtrise parfaite du français et de l'anglais

Annex 2.

<p style="text-align: center;">INSTRUCTIONS</p> <p>Please answer each question clearly and completely. Type or print in ink. Read carefully and follow all directions.</p>	 <p style="font-weight: bold; font-size: 1.2em;">CV TEMPATE</p>	<p>PLEASE ATTACH A RECENT PHOTO</p>
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1. Family Name	First	Middle name
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2. Date of Birth	Da	Mo	Yr	3. Place of Birth	4. Nationality (ies) at birth	5. Present nationality (ies)	6. Sex
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7. Marital status	Single <input type="checkbox"/>	Married <input type="checkbox"/>	Separated <input type="checkbox"/>	Widow <input type="checkbox"/>	Divorced <input type="checkbox"/>
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8. Permanent address	9. Present Address (if different)	10. Office Telephone No.
Telephone No. Fax No.	Telephone No. Fax No.	Office Fax No. Office E-mail No.

11. KNOWLEDGE OF LANGUAGES. (• Fluent: The capacity to achieve most communicative goals and express oneself on a familiar range of topics. • Confident - The ability to communicate in a limited way in familiar situations and to deal in a general way with nonroutine information. • Basic - The ability to deal with simple, straightforward information)

What is your mother tongue?

OTHER LANGUAGES (add rows if necessary)	READ			WRITE			SPEAK			UNDERSTAND		
	Fluent	Confident	Basic	Fluent	Confident	Basic	Fluent	Confident	Basic	Fluent	Confident	Basic

12. EDUCATIONAL. Give full details - N.B. Please give exact titles or degree directly translated from the original language. Add rows if necessary.

A. UNIVERSITY OR EQUIVALENT Please do not translate or equate to other degrees.

NAME, PLACE AND COUNTRY	ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
	Mo./Year	Mo./Year		

13. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS (add rows if necessary)

14. PLEASE LIST ALL SIGNIFICANT AND RELEVANT PUBLISHED BOOKS, ARTICLES, JOURNALS AND REPORTS THAT YOU HAVE WRITTEN (Do not attach. Add rows if necessary)

15. EMPLOYMENT RECORD: Starting with your present function, list in reverse order your major employments till today. Use a separate block for each FUNCTION. Duly complete all fields and indicate every employment including internships. In cases where you worked with one employer but held several positions, you must indicate every job title of each position held separately. If you need more space, add fields in section B below of the same size and content as under section A below.			
A. PRESENT FUNCTION (LAST FUNCTION, IF NOT PRESENTLY IN EMPLOYMENT)			
FROM	TO	EXACT TITLE OF YOUR FUNCTION (functional title at this employer):	DUTY STATION
MONTH/YEAR	MONTH/YEAR		
NAME OF EMPLOYER:		TYPE OF BUSINESS (such as, Consulting, Government, International Organization, Non-Government Organization (NGO), Private Sector, Self-Employed and Services etc.):	
ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR:	
		NO AND KIND (professionals administrative staff etc.) OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES (max 2500 characters)			
DESCRIPTION OF YOUR ACHIEVEMENTS (max 3500 characters)			

B. PREVIOUS FUNCTION (IN REVERSE ORDER)

FROM	TO	EXACT TITLE OF YOUR FUNCTION (functional title at this employer):	DUTY STATION
MONTH/YEAR	MONTH/YEAR		
NAME OF EMPLOYER:		TYPE OF BUSINESS (such as, Consulting, Government, International Organization, Non-Government Organization (NGO), Private Sector, Self-Employed and Services etc.):	

ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR:	
		NO AND KIND (professionals administrative staff etc.) OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES (max 2500 characters)			
DESCRIPTION OF YOUR ACHIEVEMENTS (max 3500 characters)			
FROM	TO	EXACT TITLE OF YOUR FUNCTION (functional title at this employer):	DUTY STATION
MONTH/YEAR	MONTH/YEAR		
NAME OF EMPLOYER:		TYPE OF BUSINESS (such as, Consulting, Government, International Organization, Non-Government Organization (NGO), Private Sector, Self-Employed and Services etc.):	
ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR:	
		NO AND KIND (professionals administrative staff etc.) OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES (max 2500 characters)			
DESCRIPTION OF YOUR ACHIEVEMENTS (max 3500 characters)			

FROM	TO	EXACT TITLE OF YOUR FUNCTION (functional title at this employer):	DUTY STATION	
MONTH/YEAR	MONTH/YEAR			
NAME OF EMPLOYER:		TYPE OF BUSINESS (such as, Consulting, Government, International Organization, Non-Government Organization (NGO), Private Sector, Self-Employed and Services etc.):		
ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR:		
		NO AND KIND (professionals administrative staff etc.) OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES (max 2500 characters)				
DESCRIPTION OF YOUR ACHIEVEMENTS (max 3500 characters)				
FROM	TO	EXACT TITLE OF YOUR FUNCTION (functional title at this employer):	DUTY STATION	
MONTH/YEAR	MONTH/YEAR			
NAME OF EMPLOYER:		TYPE OF BUSINESS (such as, Consulting, Government, International Organization, Non-Government Organization (NGO), Private Sector, Self-Employed and Services etc.):		
ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR:		
		NO AND KIND (professionals administrative staff etc.) OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES (max 2500 characters)				

DESCRIPTION OF YOUR ACHIEVEMENTS (max 3500 characters)			

FROM	TO	EXACT TITLE OF YOUR FUNCTION (functional title at this employer):	DUTY STATION
MONTH/YEAR	MONTH/YEAR		

NAME OF EMPLOYER:	TYPE OF BUSINESS (such as, Consulting, Government, International Organization, Non-Government Organization (NGO), Private Sector, Self-Employed and Services etc.):
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ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:	
	NO AND KIND (professionals administrative staff etc.) OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES (max 2500 characters)

DESCRIPTION OF YOUR ACHIEVEMENTS (max 3500 characters)

16. DO YOU HAVE ANY OBJECTIONS TO OUR MAKING ENQUIRIES OF YOUR PRESENT EMPLOYER? YES <input type="checkbox"/> NO <input type="checkbox"/>
DO YOU HAVE ANY OBJECTIONS TO OUR MAKING ENQUIRIES OF YOUR PAST EMPLOYER(S)? YES <input type="checkbox"/> NO <input type="checkbox"/>

17. REFERENCES: List three persons, not related to you, who are familiar with your character and qualifications. <i>Do not repeat names of supervisors listed in item 23.</i>		
FULL NAME	FULL ADDRESS (including e-mail address and telephone number)	BUSINESS OR OCCUPATION

18. STATE ANY OTHER RELEVANT FACTS IN SUPPORT OF YOUR APPLICATION. INCLUDE ONLY INFORMATION THAT IS RELEVANT TO JOB YOUR ARE APPLYING FOR.

19. HAVE YOU BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES NO
If "yes", give full particulars of each case in an attached statement.

20. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on the current CV form or other document requested by the Organization may result in my exclusion from the selection process, or the termination of the working relationship with GWP-Med, even if selected, without notice.

DATE: _____

SIGNATURE: _____

NB. You will be requested to supply documentary evidence which support the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so and, in any event, do not submit the original texts of references or testimonials.

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