

Athens, 23 January 2018

**Global Water Partnership – Mediterranean (GWP – Med)**  
**Legally and lawfully represented by the non-profit society**  
**MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT, CULTURE AND**  
**SUSTAINABLE DEVELOPMENT – MIO ECSDE**

**ANNOUNCES THE PRESENT CALL FOR OFFERS**  
**For the**

***Preparation of Nexus Assessment Reports***  
***in six (6) South East Europe Economies***

**SUBMISSION OF OFFERS BY: February 2<sup>nd</sup> , 2018 at 17:00 h Athens Time**

**MAX AVAILABLE BUDGET: € 50.000 including VAT.**

The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service.

#### **Description of Service**

GWP-Med is announcing the present Call for Offers for the preparation of Nexus Assessment Reports for each of the following: Albania, Bosnia and Herzegovina, the Former Yugoslav Republic of Macedonia, Kosovo\*<sup>1</sup>, Montenegro and Serbia, in the framework of the following **Projects**:

- “Promoting the Sustainable Management of Natural Resources in Southeastern Europe, through the use of the Nexus approach”;
- “Water-Food-Energy-Environment Nexus Policy Dialogue Process in South East Europe”; and
- “International Waters: Learning Exchange and Resource Network, Activity 2.3: Supporting Regional Cooperation on Shared Water Resources through Dialogue”

The **six (6) Nexus Assessment Reports** will be part of the Nexus Assessment in South East Europe that will be used as the conceptual and technical background to support and inform the process of a Nexus Policy Dialogue in South East Europe, as well as the activities of the Projects. The details for the work/service are defined in the Terms of Reference that accompanies the present document. One Nexus Assessment Report will be prepared for each of Albania, Bosnia and Herzegovina, the Former Yugoslav Republic of Macedonia, Kosovo\*, Montenegro and Serbia.

<sup>1</sup> \*This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ Opinion on the Kosovo declaration of independence.

## Procurement procedure

The procurement will proceed having regard to:

- ✓ General principles of EU law on procurements.
- ✓ Internal Rules and Regulations of MIO-ECSDE/GWP-Med.
- ✓ The present CALL FOR OFFERS.

## Offer Submission

Interested Parties should submit an offer including the following:

- **Qualifications and Approach Note** (three pages maximum): explaining the (1) approach and methodology to be followed for the development of the reports (2) synthesis of the team as well as its qualifications and experience in relation to the requested services. The Note should indicate (in a Table/matrix) the experts and person-days that will be used for each of the Economies i.e. Albania, Bosnia and Herzegovina, the Former Yugoslav Republic of Macedonia, Kosovo\*, Montenegro and Serbia, and for each of the tasks of the assignment.
- **CV/CVs of the team members**
- A **list of implemented projects** along with contact details for reference checking purposes (please indicate the e-mail addresses or fax numbers of contact persons).
- **Financial Offer** in a separate sealed envelope.
- Official registration certificate, VAT number registration and legal status form.

## Deadline for submission of offers

The **deadline** for submission of offers is set to be **February 2<sup>nd</sup>, 2018**.

The successful candidate will be informed within 10 working days following the submission deadline.

## Qualifications and Requirements

A. Failure to provide the following is considered a ground for disqualification:

- **The successful Consultant must be a Company or Group of Experts (having a legal form or in the form of a consortium)** with a team of skilled experts with the following qualifications:
  - a. Each Expert will hold a university degree/s in political or economic sciences, or water management, or environmental/natural resources management, or energy, or agriculture or natural sciences;
  - b. Each Expert will have at least 2 years of experience in the development of regional and local assessments related to natural resources through projects or otherwise;
  - c. The team of Experts will include at least one member highly proficient in written and spoken English, demonstrated through documentation of language skills. Such documentation may include indication of being a native speaker, language proficiency

degrees, full-time studying for one uninterrupted academic year at a university-level institution in which English is the language of instruction and/or work experience in English speaking environments or projects;

- d. The team will include experts that are highly proficient in the written and spoken languages of all six South East Europe Economies. Alternatively, the team of Experts may include members that are highly proficient in any other written and spoken language that will guarantee full understanding of the Economies' institutional data sources and communication. Language skills must be demonstrated through documentation. Such documentation may include native speakers, language proficiency degrees, full-time studying for one uninterrupted academic year at a university-level institution in which the respective language is the language of instruction and/or work experience in the respective language speaking environments or projects.

B. The following additional qualifications will be regarded as an asset:

- The team of experts includes members with interdisciplinary qualifications covering -through their studies and/or work experience- the energy, agriculture, physical planning, water resources and environment/ecosystems protection;
- The experts of the team hold experience in a number of 2-7 projects related to management or governance of natural resources;
- The experts of the team hold experience on elaboration of related assessments at regional and/or national levels;
- The team of experts hold experience in related projects and activities in the six Economies i.e. Albania, Bosnia and Herzegovina, the Former Yugoslav Republic of Macedonia, Kosovo\*, Montenegro and Serbia;
- The team of experts hold experience in working with local/national organizations and institutions in the six South East Europe Economies, especially those responsible for data collection and management in the sectors of energy, agriculture, physical planning, water resources and environment/ecosystems protection.

C. The qualified offers will be evaluated based on the following:

- **Approach and Methodology:** The approach and methodology to be followed as described in the Qualifications and Approach Note is required.
- **Qualifications:** Specific experience and expertise of the experts as presented in their CVs.
- Total number of **expert days**.

### Awarding Criterion

Best score as per the Evaluation Criteria in the CfO.

The evaluation of qualified offers will be made as follows:

Evaluation Criteria	Points (max) (A)
Approach and Methodology	35 points
Qualifications	40 points
Total expert days	35 points
<b>Total:</b>	<b>Max 100 points</b>

The score of each one of the offers received will be calculated with the following simple formula:  $Sx=Cx/Ex$ , where:

- **Cx** is the amount of the Financial Offer
- **Ex** is the total sum of the evaluation criteria points
- **Sx** is the final score round it up to the first digit.

The selected offer will be the one with the smaller Sx .

### Place & Time of Offers Submission

Interested Parties shall submit their offers in a sealed envelope, **containing the Financial Offer in a separately sealed folder**, on their own responsibility, either in person or through a specially authorized representative, or by sending it by registered prepaid post with delivery receipt, at the premises of GWP-Med/MIO-ECSDE .

Address: 12 Kyristou str, 10556 Athens, Greece (Tel: +30-2103247267, -3247490) on the condition that offers shall reach GWP-Med/MIO-ECSDE's premises by the indicated in the call submission deadline.

A memory stick containing the contents of the submission (**excluding the Financial Offer part**) in electronic form should be submitted as well. Offers submitted after the specified deadline or offers that have been duly posted but have not reached the designated place in good time, shall not be taken into consideration and shall be returned as inadmissible, without being opened.

For any clarifications on the present call for offers please contact:

Ms. Anna Maria Papaioannou | Tel: +30-210-3247267, -2103247490 (ext 300) |

e-mail: [anna-maria@gwpmed.org](mailto:anna-maria@gwpmed.org)

The present call for quotations is posted on the website of GWP-Med ([www.gwp-med.org](http://www.gwp-med.org)).

The Chairman of GWP-Med/MIO-ECSDE

Prof. Michael J. Scoullou