Pan Asia Toolbox Learning Lab & MSP Sourcebook Book Sprint

Jakarta, Indonesia, 20-22 June 2022

Background

The "A Stake in Water" (ASiW) project funded by Austrian Development Agency aims to advance knowledge and learning for taking action towards inclusive IWRM. Under ASiW, GWP has developed the revitalised GWP ToolBox IWRM ActionHub, an online knowledge platform that supports and connects water professionals in designing and implementing IWRM actions. The focus now is to train partners of the GWP network so that they can promote uptake of the platform by various stakeholders.

Another focus of the AsiW project has been to develop the MSPs for Improved Water Governance Programme. In 2021, GWPO, Cap-Net and Wagenigen University and Research conducted a workshop series on how to build effective multi-stakeholder platforms (MSPs) for improved water governance. The workshop series helped GWP platform leaders strengthen their skills as MSP facilitators and share insights with one other. A guidance note (8-10 pages) was developed to accompany each workshop. The objective is now to consolidate the insights of these workshops into an "MSP Sourcebook for Improved Water Governance". The Sourcebook will be a practical guide for professionals seeking to create and strengthen multi-stakeholder platforms in the water sector with the aim to catalyse meaningful action.

Objectives, Outputs, and Outcomes

The objectives of this activity are to:
- Present the GWP ToolBox – IWRM Action Hub to GWP Network partners in the Pan Asia region and for them to become familiar with how to use it and its various features/fonctionalities
- Collaboratively produce the "MSP Sourcebook for Improved Water Governance", which will be a flagship publication for GWP and the water sector
- Strengthen the relationship among Country Water Partnerships leaders, Regional Water Partnership staff, and GWP partners and in the Pan Asia region

Specific outputs for activity are to:
- Conduct participatory learning exercises showcasing how the Toolbox can be put into practice
- Develop new ideas for ToolBox training exercises
- Explore possibilities of setting up communities of practice on the ToolBox.
- Design the concept and structure of the MSP Sourcebook.

- Develop new content for the MSP Sourcebook
- Write new case studies that will be featured on the ToolBox and in the MSP Sourcebook

The expected outcomes are for participants to:
- Become familiar with the GWP Toolbox: IWRM Action Hub and gain good knowledge of its new features;
- Gain practical knowledge on how the platform can be used to support various activities of different water actors;
- Become equipped to carry out Learning Labs in their respective countries where the GWP Toolbox: IWRM Action Hub can be used to help solve real-life water management challenges.
- Gain practical knowledge on designing and setting up a Community of Practice
- Participate in the production of a flagship knowledge publication for GWP and the water sector

Approach

This activity will be organised as a multi-day retreat workshop in Sri Lanka. Participants will be divided into two groups, one focusing on the ToolBox Learning Lab and the other on the Sourcebook Book Sprint. There will be however several plenary sessions where participants will interact and build on each other's work.

An important note: this activity will make use of "sprint" approaches in various forms in order to produce material in real time for the Toolbox and Sourcebook. Participants will be asked to contribute actively to the production of these outputs, including by writing, editing, and commenting on text.

About the ToolBox Learning Lab

The Toolbox workshop will be organised in a learning lab format with participatory hands-on group activities. One of the aims of the learning lab will be to take a deeper look into a range of Toolbox features and see how they can assist different water actors in their mission by developing new ideas for ToolBox training activities/exercises. A part of the learning lab will be focused on exploring the potential of Communities of Practice (CoP) and how the GWP network can benefit from hosting a CoP. This will include insights into the backend of the CoP section of the GWP Toolbox and also a hands-on activity on designing, planning and setting up an effective CoP. Participants will also be guided through the process of writing a case study, which will be featured in the ToolBox and possibly in the MSP Sourcebook.

About the MSP Sourcebook Book Sprint

The design and development of the MSP Sourcebook will be based on the Book Sprint methodology. A book sprint typically involves the following aspects:
- 5-15 expert participants
- 2-5 days of intensive, on-site writing
- Minimal advance preparation and follow-up work for participants
- Secluded space with central meeting space and side working spaces
- Agenda includes time for writing individually, in small groups, and plenary group check-ins
- No late arrivals/early departures
- Group agrees together on scope, purpose, and structure of the book
- All participants write and edit, and all text is worked on by at least 3 people
- 1-2 facilitators lead (including overseeing the overall task list) so that the authors can focus on content
- No copying/pasting of existing material

The book sprint will consist of three stages: concept, writing, and revision (Figure 1). Approximately 0.5 day will be dedicated to developing and refining the concept of the MSP Sourcebook with both groups, 1.5 day will be dedicated to writing new content, and about 0.5 day to revising the content material developed.
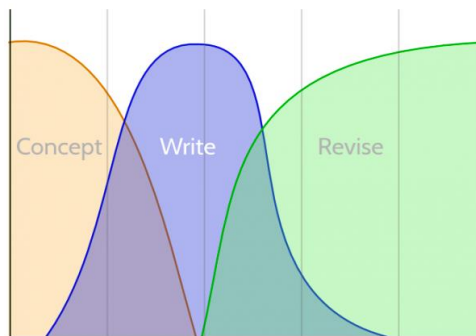

Figure 1. Stages of a Book Sprint (Source: booksprints.net/faqs)

Agenda

Day 1: Plenary

Time	Session	Facilitator
ToolBox Learning Lab		
9:00-9:30	Introductions /energizer - Overview of the agenda	LC
9:30-10:00	ToolBox Introduction - Overview of the sections/features	Gergana
10:00-11:00	Collaborative modelling	LC

	- Introduction to hydro-sociological modelling (10 mins) - Group exercise (35 mins) - Group presentations (15 mins)	
11:00-11:15 Coffee break		
11:15-12:30	Role Play Scenario - Introduction to scenario and roles (10 mins) - Solving a transboundary conflict using ToolBox Tools (45 mins) - Presentations (20 mins)	LC
12:30-13:30 Lunch		
MSP Sourcebook Phase 1 – Design		
13:30-14:00	What are MSPs? - Introduction to MSPs - Overview of MSP material/what we have now	Jeroen
14:00-14:45	What will the Sourcebook be? - Who will use this sourcebook, why, and how? - What questions will the Sourcebook help answer?	Molly
14:45-15:00 Outdoor Energizer		
15:00-15:30	What will the Sourcebook be like? - Values/qualities: If the Sourcebook was a person/place, what would it be? - How should the Sourcebook be designed/formatted to achieve our vision?	Molly
15:30-16:45	How will the Sourcebook be structured? - Discussion on order of chapters - Discussion on sub-chapter content - Develop preliminary table of contents	Molly
16:45-17:00	Wrap Up - Plan for the next day	LC

Day 2
Group 1: ToolBox

Time	Session	Facilitator
9:00-9:30	Introductions /energizer - Overview of the agenda	LC
Developing Practical and Compelling ToolBox Learning Labs Activities		
9:30-10:00	Board of Challenges - Group discussion on the main water governance challenges in each region (prioritization of 4-6 key challenges)	Gergana
10:00-11:00	Concept Boards - Glance through the Tools, teaching manual, and liberating structures and propose list of ideas for Learning Lab activities using ToolBox Materials (these activities/exercises should focus on responding to the identified challenges).	Gergana

	- Divide into groups to write up and develop a brief description of the concept for the proposed learning lab activity/exercise, e.g., format, length, setting (4-6 groups)	
11:00-11:15 Coffee break	
11:15-12:30	Feedback time! - Presentation of the different proposed learning lab activity/exercise and discussion - Integrate feedback in small groups	
12:30-13:30 Lunch	
**Communities of Practice**	
13:30-14:00	Introduction to Communities of Practice - The benefit and steps for communities of practice	Gergana
14:00-15:00	Mapping potential - Identification of existing CoPs (pros and cons)	Gergana
15:00-15:15 Coffee break	
15:15-16:45	Chartering new CoPs - Group exercise on setting up a CoP using the charter document - Presentation	Gergana
16:45-17:00	Wrap Up	Gergana

Day 2
Group 2: SourceBook

Time	Session	Facilitator
**MSP Sourcebook Phase 1 – Design**	
9:00-9:30	Introductions /energizer - Overview of the agenda	LC
9:30-10:00	Sketching SourceBook structure, continued - Consolidate clean table of comments and review	Molly
10:00-10:30	Sketching SourceBook Chapters structure - Divide into small teams and make a writing plan, including possible visuals	
10:30-10:45 Coffee break	
**MSP Sourcebook Phase 2 – Writing**	
10:45-12:30	Begin writing sprint - Each team begins writing their chapter (individuals write alone or in pairs)	
12:30-13:30 Lunch	
13:30-13:45	Feedback: How is it going? - What questions came up as you began to write?	Molly
13:45-15:00	Writing sprint continues - Each team continues writing their chapter	
15:00-15:30 Outdoor Energizers	
15:30-15:45	Speed dating and feedback	

Time	Session	
	- Each member has 1 minute to present to a colleague from another team what they have been writing about. Switch after 2 min (5 rounds).	
15:45-16:45	Writing sprint continues - Each team continues writing their chapter	
16:45-17:00	Wrap Up - Each team presents their progress to other teams and discussion/review of task list together	LC

Day 3
Group 1: ToolBox

Time	Session	Facilitator
MSP Sourcebook Phase 3 – Review (in plenary)		
9:00-9:30	Introductions /energizer - Overview of the agenda and recap of task lists	LC
9:30-10:30	Peer review of MSP Sourcebook (Toolbox and Sourcebook groups to participate together) - Review and make comments on another group's chapter: what's missing, what needs to be thrown away? (40 min) - Discuss with chapter group (20 min) - .	Molly
10:30-10:45 Coffee break		
ToolBox Group: Developing Case Studies		
10:45-11:00	ToolBox Case Studies - Overview of Case Studies Form	
11:00-11:30	Story Telling - Individual brainstorming: each person thinks about one idea of a case study that could support one concept/notion of chapter (10 mins). - Presentation of the case studies 5 mins each (20 mins) - Discussion and prioritisation of case studies	
11:30-12:30	Drafting in pairs - Bullets of the main ideas for each case study section - Begin writing	
12:30-13:30 Lunch		
13:30-15:30	Writing Sprint - Develop case studies in pairs (ToolBox case study form and summary box format for the Sourcebook) - Review and feedback	
15:30-16:00 Outdoor Energizers		
Plenary wrap up (in plenary)		
16:00-16:20	Case Study presentations - Each case study team presents	

16:20-16:50	MSP Sourcebook Chapter Presentations - What has been done? - What is left to do?	Chapter leads
16:50-17:00	Conclusion and next steps	LC

Day 3
Group 2: Sourcebook

Time	Session	Facilitator
MSP Sourcebook Phase 3 – Review (in plenary)		
9:00-9:30	Introductions /energizer - Overview of the agenda	LC
9:30-10:30	Peer review of MSP Sourcebook - Review and comment on another group's chapter: what's missing, what needs to be thrown away? (40 min) - Discuss with chapter group (20 min) -	Molly
10:30-10:45 Coffee break		
Sourcebook Group: Incorporate Feedback		
10:45-12:30	Revision process - Each team makes a list of things to do and a plan for incorporating feedback in their chapter	
12:30-13:30 Lunch		
13:30-15:00	Revision process continued - Each team proceeds to incorporating feedback in their chapter	
15:00 – 15:30	Final check-in and task review	Molly/LC
15:30-16:00 Outdoor Energizers		
Plenary Wrap Up		
16:00-16:20	Case Study presentations - Each case study team presents	
16:20-17:20	MSP Sourcebook Chapter Presentations - What has been done? - What is left to do?	Chapter leads
17:20-17:30	Conclusion and next steps	LC

Participants

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